



# Boone County Board Minutes



## BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS AUGUST 10, 2020 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, August 10, 2020 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Rasmussen called the meeting to order and Commissioners present for roll call were Ben Rutten and Alan Rasmussen. Commissioner Larry Temme was absent. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Rasmussen acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The Board reviewed and discussed the Accounts Payable Vendor Claims filed for payment. The Board and County Highway Superintendent reviewed Vendor ID No. 1920, a paid invoice for the repair for damage to a radial tractor tire submitted for some reimbursement by the landowner on behalf of the tenant. The tenant was shredding the ditches and damage to the tractor tire was due to an old broken off road sign post that was not removed when a new road sign post was installed. The County has since removed the broken off sign post. The Board and County Highway Superintendent decided to reimburse half of the invoiced parts (tire repair portion). Motion made by Rasmussen, second by Rutten to reimburse Vendor ID No. 1920 a portion of the invoiced parts (tire repair portion) in the amount of \$834.02. Roll call vote: Yeas: Rasmussen and Rutten. Nays: None. Absent: Temme. Motion carried.

Motion made by Rasmussen, second by Rutten to approve the Accounts Payable Vendor Claims filed for payment from the various funds: General - \$51,169.49; Road/Weed - \$226,601.31; County Visitors Promotion - \$371.80; 911 Emergency Management (2910) - \$491.24; 911 Wireless Service (2913) - \$479.87; and Ambulance - \$1,046.20. Roll call vote: Yeas: Rasmussen and Rutten. Nays: None. Absent: Temme. Motion carried.

The Board accepted and approved written resignations from two full-time County Sheriff office employees, one on June 24, 2020 and one on August 10, 2020 Board meetings. Motion made by Rutten, second by Rasmussen to approve two claims filed for payment on the General Fund for a net amount of \$2,789.71 with the withholding amounts being included in the above approved Accounts Payable Vendor Claims as presented. Roll call vote: Yeas: Rutten and Rasmussen. Nays: None. Absent: Temme. Motion carried.

Motion made by Rutten, second by Rasmussen to approve the County Board Proceedings of July 27, 2020 as presented. Roll call vote: Yeas: Rutten and Rasmussen. Nays: None. Absent: Temme. Motion carried.

The Board reviewed a written resignation from a full-time County Sheriff's office employee. Motion made by Rasmussen, second by Rutten to accept and approve the resignation of Andrea Solem effective August 4, 2020 as presented. Roll call vote: Yeas: Rasmussen and Rutten. Nays: None. Absent: Temme. Motion carried.



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Motion made by Rasmussen, second by Rutten to approve the following reports of the County Officials as presented for July, 2020:

- Clerk - \$6,828.00 (State of Nebraska \$2,579.57)(County of Boone \$4,248.43)
- Clerk of the District Court - \$1,018.22 (State of Nebraska \$563.00)(County of Boone \$455.22)
- Sheriff - \$1,217.10
- Planning & Zoning - \$410.72
- Treasurer - Miscellaneous Receipt Nos. 17997-18067 - \$705,964.57
- Treasurer - Total Collections - \$1,153,396.25

Roll call vote: Yeas: Rasmussen and Rutten. Nays: None. Absent: Temme. Motion carried.

Larry Temme, Rae Valley Market LLC, submitted an application for Special Designated License (SDL) for September 5, 2020. The Board reviewed the application for Special Designated License (SDL) for a wedding reception scheduled for Saturday, September 5, 2020 at the St. Bonaventure Church Hall in Raeville, Nebraska. Motion made by Rasmussen, second by Rutten to approve, as submitted, the Application for Special Designated Liquor License request from Rae Valley Market LLC for a wedding reception to be held at the St. Bonaventure Church Hall, Raeville, Nebraska on September 5, 2020 as presented. Roll call vote: Yeas: Rasmussen and Rutten. Nays: None. Absent: Temme. Motion carried.

Stacey Ziemba, Boone County Highway Superintendent and the Board discussed several road/bridge issues/projects, equipment repair, culvert replacements and shop building repairs. In addition, the following topics were discussed:

- Theisen Construction, Inc. are moving along on the Cedar Rapids Northwest Bridge 6(00715) Project (FEMA) located on 150<sup>th</sup> Avenue south of State Highway 52. The 2019 flood damage that changed the Cedar River streamflow is presenting unforeseen circumstances for the bridge repair project. The construction company has had to go down 100 feet to reach bearing for the H-piling support beams.
- The County Highway Superintendent plans to place some unused road items/materials on the annual FFA auction that is scheduled for Saturday, August 15, 2020.
- The County Highway Superintendent and the Board discussed the current procedure when a property owner requests a culvert to be installed under a driveway. Currently the County is billed and pays the culvert supplier the full culvert cost and then the County bills the property owner their share. The property owner is responsible for half of the cost of the culvert. The Board felt it would be best if the property owner could be billed their share from the culvert supplier.

Michelle Olson, BCDA, Inc. Executive Director, was unable to attend the Board meeting and has re-scheduled the review of the Membership Agreement for fiscal year 2020-2021 to Wednesday, August 26, 2020.

Michelle Olson, BCDA, Inc. Executive Director, was unable to attend the Board meeting and has re-scheduled the review of the Disbursement Agreement for fiscal year 2020-2021 to Wednesday, August 26, 2020.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee



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received a request for advertisement funding. The St. Edward Development Company requested assistance to advertise the Vintage in the Valley event scheduled for September 19, 2020. Motion made by Rutten, second by Rasmussen to approve the application requesting funding assistance for advertisement of the St. Edward Development Company, Vintage in the Valley, event from the Visitor's Promotion Fund as submitted. Roll call vote: Yeas: Rutten and Rasmussen. Nays: None. Absent: Temme. Motion carried.

The Board; Rod Nelson, Maintenance; and Denny Johnson, Sheriff, discussed a building for the County to use for surplus storage and law enforcement impounded items on May 11 and 27, 2020. The Board approved a letter of termination for Lease Agreement-Storage Unit Number 33 and Lease Agreement-Storage Unit Number 31 to Kayton International, Inc. of Albion, Nebraska on July 20, 2020 with an effective date of termination being August 31, 2020. The Board, Nelson, Johnson and Chuck Rolf, Boone County Agricultural Society, discussed the protocol and procedure to move the County storage items to a building at the fairgrounds and security preparation of the round metal quonset building located at the Boone County Fairgrounds. The County plans to utilize the southwest corner of the quonset building to secure storage for county surplus items and law enforcement impounded items. Nelson and Johnson will move the items from the present storage to the new storage location. Nelson and Johnson will proceed with plans for a partition and lockable roll-up door to secure the stored items. The only access key for said storage building will be in the possession of the Boone County Sheriff's office.

The Board and Chuck Rolf, Boone County Agricultural Society, discussed the removal of the old concrete office/restroom building and former petting zoo building that is located west of the office/restrooms. Rolf informed the Board that the petting zoo building is for sale and will be removed, but the concrete floor will need to be removed. The Board plans to seek quotes for removal/disposal of the old former concrete fairground office/restroom/floor building and the concrete floor of the former petting zoo building from Bygland Dirt Contracting, Inc. and Seda Land Handling, LLC.

## Public Comments:

- NIRMA telephonic/webinar conferences – August 12 and 13, 2020.
- NIRMA annual Self Defense conference held in October has been cancelled. Plans are to offer a series of monthly webinars.
- Northeast NACO District fall meeting will not be held in person. Details are still being worked out for possibly a virtual meeting.
- Clerks, Register of Deeds and Election Commissioners annual workshop will not be held in person. Details are still being worked out for possibly a virtual meeting.

Chairman Rasmussen declared the meeting adjourned at 11:38 A.M., with the next Board meeting scheduled for Monday, August 17, 2020.

Kathy Thorberg,  
Boone County Clerk