

Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS
JULY 13, 2020 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, July 13, 2020 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Rasmussen called the meeting to order and Commissioners present for roll call were Larry Temme, Ben Rutten and Alan Rasmussen. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Rasmussen acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

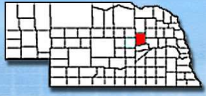
Motion made by Temme, second by Rutten to go into executive session at 9:02 A.M., per the Open Meeting Act §84-1410, prevention of needless injury to the reputation of a person and if such person has not requested a public meeting. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried. The Board reviewed an employee assistance request. Motion made by Temme, second by Rasmussen to come out of the executive session at 9:16 A.M. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried. Motion made by Rasmussen, second by Temme to approve a portion of the employee assistance request. Roll call vote: Yeas: Rasmussen, Temme and Rutten. Nays: None. Motion carried.

The Board approved and signed a letter addressed to the Nebraska Community Foundation on June 29, 2020. Chuck Rolf, Kurt Kruse and Bill Robinson, members of the Boone County Agricultural Education Center, Inc. informed the Board that the anonymous grant foundation is requesting additional information that was not addressed in the June 29, 2020 letter. Motion made by Rutten, second by Rasmussen to approve a revised letter signed by the County of Boone, Nebraska and Boone County Agricultural Society, Inc. to the Nebraska Community Foundation in appreciation of the anonymous grant and agree to provide ongoing maintenance for the new fairgrounds building project known as the Boone County Agricultural & Educational Center. Roll call vote: Yeas: Rutten, Rasmussen and Temme. Nays: None. Motion carried.

Stacey Ziemba, Boone County Highway Superintendent and the Board discussed several road/bridge issues/projects. Some of the following projects discussed with no final decisions made at this time:

- Ziemba informed the Board that Brian McDonald, Engineer with JEO Consulting Group, Inc., plans to prepare estimates for the repair of a bridge known as Pilot Knob Bridge (FEMA project) near Primrose and asphalt roads near Albion known as cemetery, fairgrounds and golf course roads.
- The cemetery road near Cedar Rapids needs some cracks repaired.
- Pat Gubbels, Theisen Construction, Inc. updated the Board and Highway Superintendent on the Cedar Rapids Northwest Bridge 6(00715) Project (FEMA) located on 150th Avenue south of State Highway 52. The cost may be considerably higher due to Theisen Construction has worked eleven days on the project and little progress has been made. Gubbels said that a wing of the bridge was scoured out and is against the bridge backwall and the wings/sheet piling are extra deep in the Cedar River. So far Theisen Construction has dug approximately 24' and not been able to dig out the wings/sheet piling out of the sand/water of the Cedar River. The 2019 flood damage that changed the Cedar River streamflow is presenting unforeseen circumstances for the bridge repair project.

The Board did not receive the change order documents to review for said bridge project. Motion made by Temme, second by Rasmussen to table a change order for the Cedar Rapids Northwest Bridge 6(00715) Project



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(FEMA) to a future Board meeting. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

The Board reviewed and discussed the Accounts Payable Vendor Claims filed for payment. The Board reviewed Vendor ID No. 1785 in the amount of \$27.60 and Vendor ID No. 677 in the amount of \$76.69 that were submitted for mileage reimbursement. The Board discussed the mileage reimbursement requests with the travel being within/jurisdiction of the Albion City limits. The Vendor ID No. 1785 in the amount of \$27.60 and a portion of Vendor ID No. 677 in the amount of \$1.34, mileage reimbursement request, is for travel being within/jurisdiction of the Albion City limits. There is no federal law that requires employers to reimburse employees for mileage within/jurisdiction of the employee worksite. Motion made by Temme, second by Rutten to reject/deny Vendor ID No. 1785 mileage reimbursement request of \$27.60 and partially reject/deny Vendor ID No. 677 mileage reimbursement request of \$1.34 (Boone County share) and approve payment of \$75.35, due to the mileage reimbursement request with the travel within the/jurisdiction of the Albion City limits. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

Motion made by Temme, second by Rutten to approve the Accounts Payable Vendor Claims filed for payment from the various funds, except the changes as stated above: General - \$84,685.19; Road/Weed - \$303,944.01; 911 Emergency Management (2910) - \$1,352.54; 911 Wireless Service (2913) - \$2,588.57; Fair Building (4025) - \$284,743.70; and Ambulance - \$2,920.67. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

Motion made by Rasmussen, second by Rutten to approve the County Board Proceedings of June 29, 2020 as presented. Roll call vote: Yeas: Rasmussen, Rutten and Temme. Nays: None. Motion carried.

Motion made by Temme, second by Rasmussen to approve the following reports of the County Officials as presented for June, 2020:

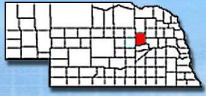
- Clerk - \$13,738.25 (State of Nebraska \$7,070.20)(County of Boone \$6,668.05)
- Clerk of the District Court - \$1,379.82 (State of Nebraska \$378.00)(County of Boone \$1,001.82)
- Sheriff - \$1,768.03
- Planning & Zoning - \$444.50
- Treasurer - Miscellaneous Receipt Nos. 17936-17996 - \$268,699.67
- Treasurer - Total Collections - \$665,447.42

Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

The County Treasurer submitted a Semi-Annual Statement for January 1, 2020 through June 30, 2020. Motion made by Rutten, second by Temme to accept and approve the County Treasurer's Semi-Annual Statement as presented. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

The County Clerk and County Treasurer submitted copies of pledged securities (collateral) for their respective offices as of June 30, 2020. Motion made by Temme, second by Rutten to acknowledge and approve the pledged securities (collateral) as presented. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

The County Clerk submitted a Statement of Receipts and Disbursements for fiscal year end June 30, 2020. Motion made by Rasmussen, second by Temme to accept and approve as presented the County Clerk/Register



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of Deeds 2019-2020 fiscal year-end report. Roll call vote: Yeas: Rasmussen, Temme and Rutten. Nays: None. Motion carried.

The Board reviewed the 2019-2020 fiscal year-end Boone County Ambulance Services report. The Boone County Ambulance beginning fund balance revenue \$246,441.72; receipted revenue \$94,711.08; Expenses \$67,121.37; and balance as of June 30, 2020 - \$274,031.44. The Ambulance Service Fund (5502) has no levy to receive taxes. Motion made by Temme, second by Rasmussen to accept and approve as presented the Boone County Ambulance Service 2019-2020 fiscal year-end report. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

The Board received Payment Application No. 18/final from Rathman Manning Construction for the fairgrounds building. The final payment request of \$318,948.07 is for completion of the building project. The Board received an email from Ryan D. Stearns, architect with Joseph R. Hewgley and Associates, shortly before approval of the Accounts Payable Vendor Claims to pay all of the final payment but \$50,000.00 due to a few minor issues with the building. Motion made by Temme, second by Rutten to approve partial payment number eighteen for \$268,948.07 to Rathman Manning Construction withholding \$50,000.00 from the payment as requested by the architect. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

The Board received Invoice #5, Final payment request from the architect firm Joseph R. Hewgley & Associates, Inc. for the new building at the fairgrounds. Motion made by Rutten, second by Rasmussen to approve final payment of \$15,795.63 to the architect firm of Joseph R. Hewgley & Associates, Inc. of North Platte, Nebraska. Roll call vote: Yeas: Rutten, Rasmussen and Temme. Nays: None. Motion carried.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received a request for advertisement funding. St. John's The Baptist Catholic Church of Petersburg requested assistance to advertise the Fall Bazaar Festival scheduled for September 6, 2020. Motion made by Temme, second by Rutten to approve the application requesting funding assistance for advertisement of the St. John's The Baptist Catholic Church Fall Bazaar Festival event from the Visitor's Promotion Fund as submitted. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

Schmeits, Mueller & Martinsen, P.C., Jordan Mueller, CPA, submitted a Letter of Understanding regarding the preparation of the annual county budget. The budget document that Richard D. Martinsen, CPA assists with is being prepared solely for fulfilling the State of Nebraska budget law requirements. Motion made by Temme, second by Rasmussen to approve the Letter of Understanding with Schmeits, Mueller & Martinsen, P.C., Richard D. Martinsen, CPA, to assist in the preparation of the county budget for fiscal year 2020-2021 for approximately \$3,500.00. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried

Public Comments:

- Meetings: BCDA, Inc. - July 14, 2020; Northeast NE Area Agency on Aging – July 16, 2020.

Chairman Rasmussen declared the meeting adjourned at 1:15 P.M., with the next Board meeting scheduled for Monday, July 20, 2020.

Kathy Thorberg,
Boone County Clerk