

# Boone County Board Minutes



## BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS MAY 27, 2020 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Wednesday, May 27, 2020 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Rasmussen called the meeting to order and Commissioners present for roll call were Alan Rasmussen, Ben Rutten and Larry Temme. The State of Nebraska, Office of the Governor, issued Executive Order Number 20-03 Coronavirus Public Meetings Requirement Limited Waiver, shall apply to all public governing body meetings that occur March 17, 2020 through May 31, 2020. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Rasmussen acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

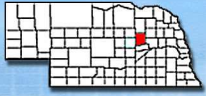
The Board reviewed the County Payroll Claims filed for the pay period of April 22, 2020 through May 21, 2020. The Board noted/questioned several hours of overtime for the pay period. Motion made by Rasmussen, second by Rutten to approve the County Payroll Claims filed for payment from the various funds: General \$96,330.49, BCBS \$49,577.04, Ameritas Ret \$6,662.75, EFTPS \$7,181.66, LTD Premiums \$4.54, Section 125 Fees \$10.00, Wellness Program \$109.90; Road \$64,120.44, BCBS \$31,578.68, Ameritas Ret \$4,328.13, EFTPS \$4,841.07; Ambulance \$2,375.46, Ameritas Ret \$66.86, EFTPS \$181.72; and Public Defender Contract \$3,358.21. Roll call vote: Yeas: Rasmussen, Rutten and Temme. Nays: None. Motion carried.

Motion made by Temme, second by Rutten to approve the County Board Proceedings of May 18, 2020 as presented. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

The Boone County Treasurer requested authorization from the Boone County Board of Commissioners to set up a separate bank account for the Limited Tax County Road Bonds, Series 2019 (Highway Allocation Fund Pledge Bonds) in October of 2019. The account received said bond proceeds as revenue for road/bridge infrastructure repair due to the adverse weather conditions of 2019. The first bond interest payment is due June 15, 2020. Motion made by Rutten, second by Temme to approve and authorize Laurie Krohn, County Treasurer, to pay the first bond interest amount of \$48,896.25 for the Limited Tax County Road Bonds, Series 2019 prior to June 15, 2020. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

Brian McDonald, JEO Consulting Group, Inc., and Stacey Ziemba, Boone County Highway Superintendent, submitted documents for the Board to review in regard to Bridge Project C-6(393). The Bridge Project C-6(393), Bridge 6(11215) is located on 150<sup>th</sup> Street east of 330<sup>th</sup> Avenue. The construction plans are to remove an existing bridge and install a concrete box culvert. The documents the Board reviewed were Temporary Easement(s) during construction, Permanent Easement(s) for the permanent relocation of utilities during construction and Easement Deed conveying the real estate set forth in the permanent easement.

Motion made by Temme, second by Rutten to approve and authorize the Board Chairman to sign the Temporary Easements for payment of \$345.60 to Ralph J. and Virginia M. Pieke for approximately 0.054 acres and a payment of \$601.60 to Scotty W. Wallin for approximately 0.094 acres for use of said real estate during construction of the Bridge Project C-6(393). Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.



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Motion made by Temme, second by Rasmussen to approve and authorize the Board Chairman to sign the Permanent Easement/Easement Deed for payment of \$281.60 to Ralph J. and Virginia M. Pieke for approximately 0.044 acres being a fraction of the Northwest Quarter of Section 36, Township 22 North, Range 5 West of the 6<sup>th</sup> P.M., Boone County, Nebraska for the construction of Bridge Project C-6(393). Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

Motion made by Temme, second by Rasmussen to approve and authorize the Board Chairman to sign the Permanent Easement/Easement Deed for payment of \$332.80 to Scotty W. Wallin for approximately 0.052 acres being a fraction of the Southwest Quarter of Section 25, Township 22 North, Range 5 West of the 6<sup>th</sup> P.M., Boone County, Nebraska for the construction of Bridge Project C-6(393). Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

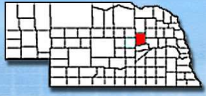
Brian McDonald, JEO Consulting Group, Inc., requested the Board to authorize the County Clerk to advertise for bids for the Bridge Project C-6(393), when McDonald finalizes the bid specifications. Motion made by Rutten, second by Temme to authorize the Boone County Clerk to advertise for bids for the Bridge Project C-6(393), Bridge 6(11215) located on 150<sup>th</sup> Street east of 330<sup>th</sup> Avenue, with/when the Invitation to Bid as/is prepared and submitted by JEO Consulting Group, Inc. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

Jerad Reimers, representative for Congressman Adrian Smith's office, updated the Board by telephone conference of Congressman Smith's committee activity. Congressman Smith is a member of the Ways & Means Committee and a sub-committee member of the Health & Select Revenue subcommittee. Reimers updated the Board in regard to Congressman Smith's policy work with the USMCA (United States-Mexico-Canada) trade agreement, trade negotiations with Japan, his work to improve telehealth access in rural communities, the need to fix regulatory barriers in order to continue broadband installation in rural areas and the role of the district office in federal casework process. The Board thanked Reimers for the teleconference visit.

Hilary Maricle, UNL Engagement Zone 6 Coordinator, presented a Lease Agreement drafted by UNL Real Estate office to the Board for their review. A Lease Agreement document would be between County of Boone and the UNL Board of Regents. An agreement would be for the UNL Engagement Zone Coordinator to rent/occupy office space in the new fairgrounds building, to be known as Boone County Agricultural Education Center. The Board made some suggestions that they would like changed to the Lease Agreement drafted document. Maricle plans to forward the suggested changes to the UNL Real Estate office for further review.

The Nebraska Revised Statute §48-443, states the every public and private employer subject to the Nebraska Worker's Compensation Act shall establish a safety committee. Such committee shall adopt and maintain an effective written injury prevention program. NIRMA has prepared Model Safety Manuals over the years to assist member NIRMA Counties in complying with the statute and develop/adopt a County Safety Manual. A County Safety Manual has been discussed several times over the years during the Safety Committee meetings. Motion made by Rutten, second by Rasmussen to approve Resolution No. 2020-15, adoption of a County Safety Manual, known as Exhibit Q in the Boone County Employee Handbook. Roll call vote: Yeas: Rutten, Rasmussen and Temme. Nays: None. Motion carried.

All County Officials and Department Heads must contact the County Board, as an agenda item, before buying, leasing or doing any major maintenance to equipment or furniture over \$800.00, per the January 2020 Board Reorganizational Meeting Proceedings.



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Denny Johnson, County Sheriff, presented a quote from Digital-Ally for an in-car camera for the new Law Enforcement vehicle. The DVM-800 complete kit comes with a five year advance exchange warranty. Motion made by Rasmussen, second by Rutten to approve and authorize the County Sheriff to purchase an in-car camera for the new Law Enforcement vehicle for approximately \$4,055.00 from Digital-Ally as presented. Roll call vote: Yeas: Rasmussen, Rutten and Temme. Nays: None. Motion carried.

The Board has been discussing the need for the County to have a building/location to use for storage of surplus items and law enforcement impounded items. In addition, the only access key to said building/location would be in the possession of the Boone County Sheriff. The Board suggested that Denny Johnson, Sheriff, and Rod Nelson, Courthouse Maintenance, look at the round metal quonset building located at the Boone County Fairgrounds. After viewing the suggested building space Johnson and Nelson will discuss if the building space meets the storage needs and the type of barrier that may be locked and used to close off a portion of the building for County storage. A building/location to use for storage will be further discussed on the June 8, 2020 Board meeting.

Motion by Rasmussen, second by Rutten to table a decision in regard to the present Lease Agreements for two storage units with Kayton International to the June 8, 2020 Board meeting. Roll call vote: Yeas: Rasmussen, Rutten and Temme. Nays: None. Motion carried.

The Board and County Clerk discussed obtaining copy paper quotes for the fiscal year 2020-2021. The County has for several years purchased copy paper for the courthouse offices through quotes instead of each office ordering a box of copy paper when needed. The consensus of the Board to continue obtaining copy paper quotes for fiscal year 2020-2021 for the County offices due to it saves costs to purchase ten cartons of copy paper at one time verses each office purchasing a carton of paper when needed. Each carton (box) of copy paper includes ten reams of five hundred sheets per ream. Motion made by Rasmussen, second by Rutten to approve and authorize the County Clerk to obtain copy paper quotes for fifty cases of no less than 96 Bright and no less than 20 lb. for the Courthouse/Law Enforcement offices for the fiscal year 2020-2021. Roll call vote: Yeas: Rasmussen, Rutten and Temme. Nays: None. Motion carried.

Governor Pete Ricketts, Executive Order Number 20-03, Coronavirus - Public Meetings Requirement Limited Waiver was scheduled to end on May 31, 2020. Governor Pete Ricketts, issued Executive Order No. 20-24, continued limited waiver of certain requirements of the Nebraska Open Meetings Act to remain in effect through June 30, 2020. The Executive Order allows governing bodies (Board of Commissioners) to meet by videoconference or by telephone conference. Motion made by Temme, second by Rasmussen to approve the extension of Governor Pete Ricketts, Executive Order No. 20-24, Coronavirus - Continued Limited Waiver of Public Meetings Requirements through June 30, 2020. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

## Public Comments:

- Meetings: Boone County Agricultural Society, Inc. – June 1, 2020.
- Rod Nelson, Maintenance, updated the Board regarding the installation of the counter/window barriers for the courthouse offices and an AC unit in the Law Enforcement building.
- Rod Nelson, Maintenance, reminded the Board of the scheduled Fire Drill for Friday, May 29, 2020.

Chairman Rasmussen declared the meeting adjourned at 11:50 A.M., with the next Board meeting scheduled for Monday, June 8, 2020.

Kathy Thorberg,  
Boone County Clerk