

# Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS  
MAY 18, 2020 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, May 18, 2020 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Vice Chairman Temme called the meeting to order and Commissioners present for roll call were Larry Temme and Ben Rutten. Commissioner Alan Rasmussen arrived at 9:05 A.M. The State of Nebraska, Office of the Governor, issued Executive Order Number 20-03 Coronavirus Public Meetings Requirement Limited Waiver, shall apply to all public governing body meetings that occur March 17, 2020 through May 31, 2020. Due to the Coronavirus the Board is asking that only essential, time-sensitive matters for in person public attendance and if possible conduct their matter during the Board meeting by teleconference call/video conference. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Vice Chairman Temme acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

Motion made by Temme, second by Rutten to approve the County Board Proceedings of May 11, 2020 as presented. Roll call vote: Yeas: Temme and Rutten. Nays: None. Absent: Rasmussen. Motion carried.

Motion made by Rutten, second by Temme to approve the County Board 2020 One and Six Year Road Public Hearing Proceedings of May 11, 2020 as presented. Roll call vote: Yeas: Rutten and Temme. Nays: None. Absent: Rasmussen. Motion carried.

Commissioner Rasmussen arrived at 9:05 A.M.

Shannon Halsey, Branding Iron Grill and Pub of Tilden, Nebraska, submitted an application for a Special Designated License (SDL) for June 20, 2020. The Board reviewed the application for a Special Designated License (SDL) for a wedding reception scheduled for Saturday, June 20, 2020 at the Creek Road Barn, 1846 330<sup>th</sup> Avenue, Newman Grove, Nebraska. Motion made by Temme, second by Rasmussen to approve the Application for a Special Designated Liquor License request from Branding Iron Grill and Pub for a wedding reception at Creek Road Barn, Newman Grove, Nebraska on June 20, 2020 as submitted. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

Denise Ziemba, Region 44 Emergency Manager, updated the Board in regard to Emergency Management activities. The Board asked Ziemba to attend a Board meeting once a month in order to keep them updated in regard to Emergency Management activity. Ziemba informed the Board that the annual meeting for Boone County Mutual Finance Organization (MFO) is scheduled for Thursday, May 21, 2020 at 8:00 P.M. at the Albion Fire Hall.

In addition, Ziemba presented a revised Interlocal Agreement for the Board to review. The present Interlocal Agreement for Emergency Management Services by and between the Counties of Boone, Nance and Merrick is effective through June 30, 2024. Ziemba informed the Board that one of the revisions to the agreement includes increasing the sinking fund in order to purchase a different emergency management vehicle and include funding for emergency supplies. The Board suggested that funding for a vehicle be budgeted in the Emergency Management budget in the General Fund under Capital Outlay and not in a separate sinking fund. The Board asked Ziemba to discuss the budget funding option with Nance and Merrick County Boards. The Board plans to compare/review the Interlocal Agreement differences before making a decision.



# Boone County Board Minutes



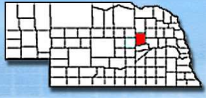
Commissioner Ben Rutten, Chairman of the Boone County Safety Committee, opened the safety meeting at 9:54 A.M. to discuss routine business. The following committee members were present for the quarterly meeting: Commissioners Ben Rutten, Larry Temme and Alan Rasmussen; Rod Nelson, Courthouse Maintenance; Denny Johnson, Sheriff; Kathy Thorberg, County Clerk; Stacey Ziemba, County Highway Superintendent; Jacqueline Wells, County Veteran Service Officer; and Denise Ziemba, Region 44 Emergency Manager. Rod Nelson, Courthouse Safety Coordinator presented the old and new business. Old business that was addressed/reviewed: (1) The NIRMA training courses to be offered for employees in regard to Fire Extinguisher, Violence and Harassment that were scheduled for May have been postponed until the Coronavirus restrictions are lifted; (2) A resolution will be drafted for the May 27, 2020 Board meeting to adopt the County Safety Manual; (3) The County plans to wait for a new directive by Governor Pete Ricketts before determining the re-opening of the courthouse in regard to the COVID-19; and (4) Nelson reported that the first aid kits and fire extinguishers have been placed in the County vehicles. New business that was addressed/reviewed: (1) The March state wide tornado drill was cancelled; (2) Courthouse fire drill is scheduled for Friday, May 29, 2020 at 8:15 A.M.; (3) Rutten and Nelson participated by teleconference with NIRMA for the Boone County Safety Committee Assessment on May 8, 2020 and updated the group of the assessment findings; (4) Discussed possibly installing camera systems on the County Road Department buildings; and (5) No incidents reported by Boone County to NIRMA for the first quarter 2020. The Safety Committee meeting was adjourned by Ben Rutten, Chairman of the Boone County Safety Committee at 10:10 A.M.

All County Officials and Department Heads must contact the County Board, as an agenda item, before buying, leasing or doing any major maintenance to equipment or furniture over \$800.00, per the January 2020 Board Reorganizational Meeting Proceedings

The County Highway Superintendent presented a government state bid for a new 2020 R-Way belly dump gravel trailer to the Board for their review. The new trailer replaces the 2002 Trail Blazer belly dump gravel trailer that received damage during the March 2019 flood. Motion made by Rutten, second by Temme to approve and authorize the Board Vice Chairman to sign a purchase order quote for a new 2020 R-Way belly dump gravel trailer for approximately \$52,673.00 from RDO Truck Center, Norfolk, Nebraska (FOB: R-Way Trailers, Long Prairie, Minnesota) as submitted. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

The Board, Rod Nelson, Maintenance, and Denny Johnson, Sheriff discussed the AC unit in the Law Enforcement building on May 11, 2020. The AC unit in the IT room of the basement of the Law Enforcement building is not keeping the room cool with the added equipment that was installed for the statewide radio system. Nelson presented quotes for the Board to review: Kelly's Heating & Air Conditioning, Albion, NE - \$10,500.00 for two units/includes electrician; and Eller Heating, Air Conditioning & Plumbing, Columbus, NE - \$11,326.00 for two units/no electrician included. Motion made by Rutten, second by Rasmussen to approve the quote from Kelly's Heating & Air Conditioning for approximately \$10,500.0 for two AC units installed in the basement of the Law Enforcement building as submitted. Roll call vote: Yeas: Rutten, Rasmussen and Temme. Nays: None. Motion carried.

The Board; County Assessor, Clerk, Treasurer; and Rod Nelson, Maintenance, discussed some type of window/glass for the offices with open counter spaces before re-opening the courthouse on May 11, 2020. Nelson obtained a quote from Mike's Glass Services, Columbus, Nebraska and submitted the quote for the Board to review. The quote is for clear temp glass barriers for the three open counters, clear Plexiglas panels for two offices with glass windows that open on one side and moveable Plexiglas barrier for open counters installed for approximately \$1,982.00. Motion made by Temme, second by Rasmussen to approve and authorize Rod Nelson, Maintenance, to order the counter/window barriers for courthouse offices from Mike's



# Boone County Board Minutes



Glass Services for approximately \$1,982.00 installed. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

The Board and Denny Johnson, Sheriff, discussed the need to replace/upgrade a computer unit in the law enforcement dispatch center on May 11, 2020. Johnson presented a written quote from Applied Connective Technologies for the Board to review and informed the Board that he reached out to other businesses out of the county but did not receive any response. Motion made by Rutten, second by Temme to approve and authorize the Board Vice Chairman to sign the Applied Connective Technologies quote for approximately \$1,066.00 for a new Dell OptiPlex workstation to replace a computer unit in the law enforcement dispatch center as submitted. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

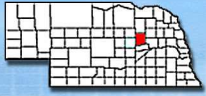
The Board and Denny Johnson, Sheriff, discussed the purchase of electronic generated uniform citation equipment for law enforcement vehicles on May 11, 2020. Johnson informed the Board that all Law Enforcement will install and use the new citation equipment by the end of December 2020. Johnson received an estimate from Applied Connective Technologies of \$24,080.50 for equipment to be placed in the five Law Enforcement vehicles (computer/printer) for the Board to review. Johnson informed the Board that he reached out to other law enforcement departments that have already installed the new citation equipment in order to receive quotes from other businesses. Johnson informed the Board that the information he received from other law enforcement entities was that the uniform citation equipment may be considered a unique or noncompetitive items, therefore it was necessary to obtain more than one quote. Motion made by Rasmussen, second by Temme to approve and authorize the Board Vice Chairman to sign the quote from Applied Connective Technologies for approximately \$24,080.50 for the purchase of electronic generated uniform citation equipment and installation for five County law enforcement vehicles as submitted. Roll call vote: Yeas: Rasmussen, Temme and Rutten. Nays: None. Motion carried.

In addition, Denny Johnson, Sheriff, and the Board discussed a quote for the cost of routers for the five law enforcement vehicles. The NAPS0 pricing for five routers + antennas is \$4,520.00. A monthly service to Verizon would be \$39.99/month per jetpack and unlimited data. The routers/jetpacks is for the electronic generated uniform citation equipment to receive a stronger signal throughout the rural areas of the county. Motion made by Rasmussen, second by Temme to approve and authorize the County Sheriff to use the Verizon free jetpacks and monthly service of \$39.99/month per law enforcement vehicle for the new electronic generated uniform citation equipment. Roll call vote: Yeas: Rasmussen, Temme and Rutten. Nays: None. Motion carried.

Denny Johnson, Sheriff, discussed the purchase of a new in-car camera for the new law enforcement vehicle. Johnson informed the Board that the in-car cameras in the past are from Digital Ally. The Board recommended that Johnson obtain more than one quote for the Board to review at a future Board meeting.

Mary Ziemba, County Zoning Administrator, did not appear before the Board to discuss plans to update the Boone County Comprehensive Plan and Regulations.

The Board and Steve Pritchard, UNL Extension, discussed new window coverings for the new extension offices in the new fairgrounds building on May 11, 2020. Pritchard said that there are six window openings in the new extension offices. Pritchard said that the windows are not a standard size or all the same size. Pritchard submitted quotes for the windows: Creative Window Designs, Albion, NE - \$2,864.00 installed; and Menards - \$3,695.28 not installed. Motion made by Temme, second by Rutten to approve the quote for approximately \$2,864.00 from Creative Windows Designs for six cordless window coverings for the new fairgrounds building



# Boone County Board Minutes



and the Boone County Agricultural Society, Inc. to reimburse the County for the window covering in the concession stand area. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

Steve Pritchard, UNL Extension, presented a lease quote from Eakes Office Solutions for a new copy machine for the Board to review. The present leased copy machine has expired and Pritchard informed the Board that the present copy machine will be traded-in for a new leased copy machine. Pritchard informed the Board that the UNL Extension office has leased a copy machine from Eakes Office Solutions for several years. Motion made by Rasmussen, second by Rutten to approve and authorize Steve Pritchard, UNL Extension, to lease a new Sharp MX-4071 color copy machine from Eakes Office Solutions for forty-eight months at \$289.00 per month, plus a monthly maintenance agreement for approximately \$121.84/month. Roll call vote: Yeas: Rasmussen Rutten and Temme. Nays: None. Motion carried.

#### Public Comments:

- Meetings: Boone County Health Center – May 21, 2020; Region IV, Inc. / NorthStar Services – May 21, 2020; and Northeast Nebraska Area Agency on Aging – May 21, 2020.
- Rod Nelson, Maintenance, updated the Board in regard to the generator for the County Communications Tower and the generator for the Law Enforcement/Sheriff building.

Vice Chairman Temme declared the meeting adjourned at 11:55 A.M., with the next Board meeting scheduled for Wednesday, May 27, 2020.

Kathy Thorberg,  
Boone County Clerk