



Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS FEBRUARY 18, 2020 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Tuesday, February 18, 2020 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Vice Chairman Temme called the meeting to order and Commissioners present for roll call were Larry Temme and Ben Rutten. Commissioner Alan Rasmussen was absent due to illness. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Vice Chairman Temme acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

Commissioner Ben Rutten, Chairman of the Boone County Safety Committee, opened the safety meeting at 9:03 A.M. to discuss routine business. The following committee members were present for the quarterly meeting: Commissioners Ben Rutten and Larry Temme; Rod Nelson, Courthouse Maintenance; Denny Johnson, Sheriff; Kathy Thorberg, County Clerk; and Stacey Ziemba, County Highway Superintendent. Rod Nelson, Courthouse Safety Coordinator presented the old and new business. Old business that was addressed/reviewed: (1) The group present reviewed and discussed each chapter of the NIRMA Model Safety Manual; (2) Nelson plans to obtain quotes for first aid kits and fire extinguishers to be placed in County vehicles. New business that was addressed/reviewed: (1) Johnson and Nelson plan to contact NIRMA personnel in regard to training(s) offered for employees; (2) Safety items discussed will be obtained by the respective department; and (3) Changes, addition, deletions to the NIRMA Model Safety Manual discussed will reflect in the County safety manual document for continued review on March 9, 2020. Motion made by Temme, second by Rutten to continue the discussion and review of the NIRMA Model Safety Manual in order to create a County Safety Manual on March 9, 2020. Roll call vote: Yeas: Temme and Rutten. Nays: None. Absent: Rasmussen. Motion carried. The Safety Committee meeting was adjourned by Ben Rutten, Chairman of the Boone County Safety Committee at 10:03 A.M.

Motion made by Rutten, second by Temme to approve the County Board Proceedings of February 10, 2020 as presented. Roll call vote: Yeas: Rutten and Temme. Nays: None. Absent: Rasmussen. Motion carried.

Motion made by Temme, second by Rutten to approve the County Board of Equalization Public Hearing Proceedings of February 10, 2020 as presented. Roll call vote: Yeas: Temme and Rutten. Nays: None. Absent: Rasmussen. Motion carried.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received a request for advertisement funding. The Cedar Rapids Community Club requested assistance to advertise the Cedar Rapids Melodrama event scheduled for March 20, 21, 22, 27 and 28, 2020. Motion made by Rutten, second by Temme to approve the application requesting funding assistance for advertisement of the Cedar Rapids Melodrama event from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Rutten and Temme. Nays: None. Absent: Rasmussen. Motion carried.



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The County of Boone DBA Boone County Ambulance Service and EMS Billing Services, Inc. (EMS) of Omaha, Nebraska signed an Agreement in March 2014 for EMS to provide the patient transport billing services. In December of 2019 the Board signed a document acknowledging that EMS Billing Services, Inc. was acquired by Quick Med Claims, LLC. The Boone County Ambulance is an ALS Unit and is used primarily for transport of patients from/to the Boone County Health Center to another facility and a doctor in charge must recommend the ambulance services. Quick Med Claims submitted documents for the Board to review that are in need of updated information regarding personnel contacts, collection agreement, and transport billing rates, etc. for the Boone County Ambulance Service. The Board reviewed the information provided and decided to make no changes regarding the Boone County Ambulance Service rates due to the rates were changed in March of 2019. Motion made by Rutten, second by Temme to approve and authorize Kathy Thorberg, Boone County Clerk, to complete and sign the documents submitted by Quick Med Claims, LLC with no changes to the Boone County Ambulance Service rates for 2020. Roll call vote: Yeas: Rutten and Temme. Nays: None. Absent: Rasmussen. Motion carried.

Steve Pritchard, UNL Extension, presented a quote for new furnishings for the UNL Extension office space for cabinets/counter tops and meeting/conference room space for cabinets, counter tops, sink, etc. to be located in the new building at the fairgrounds on February 10, 2020. The Board asked Pritchard to obtain additional quotes to present at a future meeting due to the furnishings appears to be greater than \$10,000.00. The following quotes submitted: Mark's Custom Woodworking of Creston, NE – Office \$23,628.53 and Conference Room \$5,747.74; RMK Enterprise (Roger Ternus) of Albion, NE – Office \$24,249.00 and Conference Room \$6,265.00; and Dave Jochum, Elgin, NE – Office \$25,108.07 and Conference Room \$6,624.74. The Board would like to see the UNL Extension office move and use as much of the existing cabinets and furnishings from the current office in the courthouse to the new office at the fairgrounds. Kurt Kruse and Chuck Rolf were present for the UNL Extension office furnishings discussion. Kruse suggested that the Board meet Pritchard at the new building to determine the furnishings needed as he would hate to see a new office with different type of furnishings. Kruse said that if the County does not want to fund the new furnishings, the Boone County Agricultural Education Center, Inc. might provide some cost share funds. No action was taken by the Board regarding the quotes presented. The Board agreed to visit the new building before adjourning today's meeting.

In addition, Pritchard asked the Board how the following expenses will be covered for telephone, internet and mail services and who is responsible for janitorial and maintenance services for the Extension office new location at the fairgrounds. Also, discussion was held on use of the new UNL Extension meeting/conference room by organizations that may be conducting events in the arena, civic organizations and if the meeting/conference room may be used when the UNL Extension Educator is not present. No decisions made by the Board at the meeting.

On February 10, 2020 the Board approved the purchase of a new Caterpillar 140-13AWD motor grader with v-plow from Nebraska Machinery Company for \$261,140.00 (\$302,040.00 less a trade-in allowance of \$40,900.00) and use the CAT Financial plan to defer the full payment to the new fiscal budget year of July 2020. The Board received the NMC CAT Sales Agreement and the Caterpillar Financial Services Corporation Finance Proposal to review for the purchase of a new Caterpillar motor grader. Motion made by Rutten, second by Temme to approve and authorize the Board Vice-Chairman to sign the documents as submitted for the purchase of a new Caterpillar motor grader with trade-in, delivery of the ordered new motor grader in April 2020 and a finance plan to defer the full payment to the new fiscal year budget in July 2020. Roll call vote: Yeas: Rutten and Temme. Nays: None. Absent: Rasmussen. Motion carried.



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Members of the Boone County Agricultural Education, Inc., Kurt Kruse, Bill Robinson and Chuck Rolf were present to discuss with the Board and John Morgan, County Attorney, the use of up to \$120,000.00 of the pledged funding received for the payment of the bonds for the new fairgrounds building in order to purchase furnishings for the new fairgrounds building. They would like to purchase bleachers, concession area equipment, a soil conditioner and packer for arena and drainage work is needed for the south side of the new building. They would like to purchase the items so that the building is ready for the events scheduled in May. Kruse said that there is adequate funds in the Building Bond Account in the County Treasurer's office to make the 2020 and 2021 Building Bond payments. Morgan suggested a resolution to be signed for the use of up to \$120,000.00 of the bond pledged fund account to be used by the building improvement fund account and payable back to the bond fund account within a year of the signed resolution. A resolution to be drafted for signatures for the February 26, 2020 Board meeting.

The Board, John Morgan, County Attorney, Chuck Rolf and Dave Noble, Boone County Agricultural Society, Inc. and Pat Neidhardt discussed a proposed Lease Agreement in regard to the County owned property known as the Boone County Fairgrounds. A Lease Agreement by and between the County of Boone, Nebraska, a political subdivision in and for the State of Nebraska and the Boone County Agricultural Society, Inc., a Nebraska Nonprofit Domestic Corporation has been discussed the past several months. Commissioner Temme attended the Boone County Agricultural Society, Inc. meeting that was held on Monday, February 17, 2020 and reviewed the revised Lease Agreement with the Ag Society regarding the changes from the prior Board meetings. There were no more suggested changes to the proposed Lease Agreement except for the new real estate surveyed legal description. Motion made by Rutten, second by Temme to approve and authorize the Board Vice Chairman to sign the three year Lease Agreement entered into and shall be deemed to have commenced effective as of the 1st day of January 2020, by and between the County of Boone, Nebraska and Boone County Agricultural Society, Inc. for a three year lease, with the document being signed by both entities upon receipt of the new surveyed legal description. Roll call vote: Yeas: Rutten and Temme. Nays: None. Absent: Rasmussen. Motion carried.

The agenda item number ten request was covered in the same conversation as agenda item number eight. No action was necessary by the Board.

Public Comments:

- Meetings: Northeast Nebraska Area Agency on Aging – February 20, 2020; Region IV, Inc./ NorthStar Services – February 20, 2020; Northeast Nebraska Juvenile Services – February 21, 2020; Boone County Health Center – February 25, 2020.
- Commissioner Temme updated the Board regarding the Boone County Agricultural Society, Inc. meeting.

Vice Chairman Temme declared the meeting adjourned at 1:00 P.M., with the next Board meeting scheduled for Wednesday, February 26, 2020.

Kathy Thorberg,
Boone County Clerk