



Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS NOVEMBER 26, 2019 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session on Tuesday, November 26, 2019 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Rasmussen called the meeting to order at 9:00 A.M. and Commissioners present for roll call were Ben Rutten, Larry Temme and Alan Rasmussen. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Rasmussen acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The Board reviewed the County Payroll Claims filed for the pay period of October 22, 2019 through November 21, 2019. Motion made by Temme, second by Rutten to approve the County Payroll Claims filed for payment from the various funds: General \$99,663.27, BCBS \$48,398.04, Ameritas Ret \$6,838.79, EFTPS \$7,447.99, LTD Premiums \$4.54, Section 125 Fees \$10.00, Wellness Program \$109.90; Road \$68,569.23, BCBS \$33,426.40, Ameritas Ret \$4,628.42, EFTPS \$5,182.04; Ambulance \$2,503.04, Ameritas Ret \$74.73, EFTPS \$191.46; and Public Defender Contract \$3,213.60. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

Motion made by Rutten, second by Temme to approve the County Board Proceedings of November 18, 2019 as presented. Roll call vote: Yeas: Rutten and Temme. Nays: None. Abstain: Rasmussen. Motion carried.

Motion made by Temme, second by Rutten to approve the five County Board Zoning Public Hearings Proceedings of November 18, 2019 as presented. Roll call vote: Yeas: Temme and Rutten. Nays: None. Abstain: Rasmussen. Motion carried.

Commissioner Ben Rutten, Chairman of the Boone County Safety Committee, opened the safety meeting at 9:30 A.M. to discuss routine business. The following committee members were present for the quarterly meeting: Commissioners Ben Rutten, Alan Rasmussen and Larry Temme; Rod Nelson, Courthouse Maintenance; Denny Johnson, Sheriff; Kathy Thorberg, County Clerk; Jacqueline L. Wells, Veteran Service Officer; Stacey Ziemba, County Highway Superintendent; and Denise Ziemba, Region 44 Emergency Manager. Rod Nelson, Courthouse Safety Coordinator presented the old and new business. Old business that was addressed/reviewed: (1) Electronic Systems, Inc. completed an inspection and test of the courthouse and law enforcement Fire Alarm systems on September 16 and 18, 2019; (2) Courthouse fire drill was held on October 25, 2019, Nelson said the fire drill was completed successfully; (3) CPR, AED and First Aid training was held by NIRMA at the courthouse on October 30, 2019 for employees; (4) Meininger Fire Protection, Inc. completed the Annual Fire Sprinkler and Fire Line back flow inspection and the five year suppression testing of the courthouse sprinkler system on November 20, 2019; (5) Nelson and Wells said that the additional storage unit was working fine; and (6) A copy of the County Emergency Action Procedures have been placed in the County Road shops. New business that was addressed/reviewed: (1) Review of the NIRMA Model Safety Manual; (2) Decided on January 21, 2020 to continue to review the NIRMA Model Safety Manual; (3) Nelson said that the vent/fan in the women's restroom has been repaired; (4) The County vehicles should have first aid kits; (5) Nelson said that the outside lights on the north side of the courthouse are not working and will be repaired; and (6) The two incident/accident reports have been addressed. The next Safety Committee meeting is tentatively scheduled for January 21, 2020 to review the NIRMA Model Safety Manual. The Safety Committee meeting was adjourned by Ben Rutten, Chairman of the Boone County Safety Committee at 9:50 A.M.



Boone County Board Minutes



The primary use of the Visitor's Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee previously approved a request for advertisement funding. The Boone County Home, Farm and Garden Show, Inc. requested assistance to advertise the Reason For The Season event scheduled for December 5, 2019. Motion made by Rasmussen, second by Rutten to approve the application requesting funding assistance for advertisement of the Reason For The Season event from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Rasmussen, Rutten and Temme. Nays: None. Motion carried.

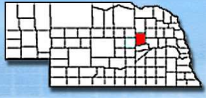
The primary use of the Visitor's Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee previously approved a request for advertisement funding. The Petersburg Community Club requested assistance to advertise the Christmas Supper and Entertainment event scheduled for December 16, 2019. Motion made by Temme, second by Rutten to approve the application requesting funding assistance for advertisement of the Christmas Supper and Entertainment event from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

No action was taken on the agenda item regarding a General Assistance request. The requestor did not appear before the Board.

Motion made by Rasmussen, second by Temme to table action regarding Bobcat Lease/Rental Agreements with Kayton International until additional information is received. Roll call vote: Yeas: Rasmussen, Temme and Rutten. Nays: None. Motion carried.

Nathan Olson leases the County owned crop ground of 24.68 acres located in a fractional part of the NE1/4 of Section 28, Township 20 North, Range 6 West of the 6th P.M., Boone County, Nebraska. A fence line running east and west that was in existence in 2018 divided the County cropland lease and the County fairgrounds lease. Nathan Olson is the lessee of the surveyed County cropland lease south of the fence line and Boone County Agricultural Association, Inc. is the lessee of the surveyed County property north of the fence line known as the fairgrounds. On February 26, 2019 the Board and Olson discussed amending the Lease Agreement due date and amount because of the top soil (dirt) that has been removed/disturbed from a hill on the County cropland, due to the construction of a new livestock building on the County property known as the County Fairgrounds. In addition, some cropland top soil has been moved/disturbed south of the hill in the cropland leased area. The lease amount due for 2019 to be payed following harvest and the amount will be based on the harvested crop acres. Olson submitted documents regarding the 2019 corn crop harvested on the County cropland for the Board to review. Motion made by Temme, second by Rasmussen to approve and accept the 2019 cropland lease payment based on 20 acres of harvested crop at \$230.00 per acre from Nathan Olson as submitted. Roll call vote: Yeas: Temme, Rasmussen and Rutten. Nays: None. Motion carried.

A Memorandum of Understanding was received for the Board to review and approve regarding Juvenile Services grants. The purpose of the Memorandum of Understanding (MOU) is to designate the Madison County Attorney's Office as the official applicant and "lead county" for the Nebraska Crime Commission's 2020 Community-Based Juvenile Services Grant application for Madison and Boone Counties. As such, the Madison County Attorney's Office will serve as the fiscal agent for the grant application program. Effective dates for the MOU will be from July 1, 2020 to June 30, 2021. Funds not used by Boone County will be used for other services in the Northeast Nebraska Juvenile Justice Partnership Plan. Motion made by Rutten, second by Rasmussen to approve and authorize the Board Chairman to sign the Memorandum of Understanding for the Nebraska Crime Commission's 2020 Community-Based Juvenile Services Grant as presented. Roll call Vote: Yeas: Rutten, Rasmussen and Temme. Nays: None. Motion carried.



Boone County Board Minutes



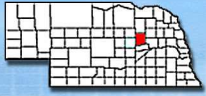
RDO Truck Center submitted documents for the Board to review and sign for delivery of the 2020 R-Way Trailer, Series T4623 ordered for the County Road Department. The cross-gate belly dump trailer arrived in Norfolk last week. Motion made by Rutten, second by Temme to approve and authorize the Board Chairman to sign the necessary documents for delivery of the 2020 R-Way Trailer, Series T4623 in the amount of \$52,493.00 from RDO Truck Center as submitted. Roll call vote: Yeas: Rutten, Temme and Rasmussen. Nays: None. Motion carried.

The County Highway Superintendent, updated the Board regarding road equipment repair/replacement, road/bridge maintenance, materials and projects. In addition, the following topics were discussed:

- Two of the motor graders are down for repairs.
- Plan on installing a monitor on the propane tank at the Road District #1 Shop, Cedar Rapids. The 600 gallon propane tank was filled on October 30, 2019 and already needs to be re-filled on November 26, 2019.
- The two new 2020 International Truck-tractors and the new 2020 R-Way cross-gate belly dump trailer have arrived at RDO Truck Center, Norfolk, NE.
- The County Highway Superintendent received notification that Boone County may receive approximately \$24,008.99 in Federal Funds for the flood damaged road repair of 300th Avenue between 305th and 310th Streets, southeast of Boone.

A Federal Fund grant agreement a/k/a Subaward Agreement is entered into by and between the County of Boone and the Nebraska Department of Health and Human Services (DHHS), Division of Children and Family Services Child Support Enforcement (CSE) Program. The purpose of this agreement is to account for the work of the Clerk of the District Court as it relates to Child Support Enforcement. This Subaward Agreement also offers the mechanism for DHHS to provide reimbursement to the County for child support related work. The term of the Subaward Agreement is in effect from October 1, 2019 through September 30, 2020, the completion date. The purpose of this agreement is for a cooperative arrangement with Boone County, Nebraska on behalf of the court pursuant to Nebraska Revised Statutes. The past years the Subaward Agreement arrived by mail with the signator being the Chairman of the Board of Commissioners. Beginning in 2018 the agreement arrived by email with the signator being an electronic signature. Motion made by Rasmussen, second by Temme to approve and authorize the Boone County Clerk of District Court to electronically execute the Subaward Agreement between the Nebraska Department of Health and Human Services and the County of Boone for the Child Support Enforcement Program from October 1, 2019 through September 30, 2020 as presented. Roll call vote: Yeas: Rasmussen, Temme and Rutten. Nays: None. Motion carried.

Andy Devine, Albion City Administrator, submitted an Interlocal Agreement for the Board to review between the County of Boone and City of Albion. The City of Albion requires a Street Superintendent and desires the Street Superintendent to be licensed with the State of Nebraska. Stacey L. Ziemba is a Class B Licensed County Highway Superintendent, a licensed Street Superintendent and a full time employee for the County of Boone. The County Highway Superintendent is a full time salaried employee of Boone County and City of Albion desires to remit payment directly to Boone County on a monthly basis for each month of this agreement. All parties on an annual basis shall review the Interlocal Agreement. Motion made by Temme, second by Rutten to approve and authorize the Board Chairman to sign Resolution No. 2019-43 an Interlocal Agreement between the County of Boone and City of Albion for licensed Highway and Street Superintendent services in effect for one year commencing on January 1, 2020 as presented. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.



Boone County Board Minutes



Jonny Dodge Chrysler Jeep, Inc. of Neligh, Nebraska submitted a Nebraska Purchase Contract for the Board to review and sign in order for Jonny Dodge to order the 2020 Dodge Durango pursuit package law enforcement vehicle that was discussed and approved on November 18, 2020. Motion made by Temme, second by Rutten to approve and authorize the Board Chairman to sign the Nebraska Purchase Contract to order a 2020 Dodge Durango pursuit package law enforcement vehicle in the amount of \$29,975.00 from Jonny Dodge Chrysler Jeep, Inc. as submitted. Roll call vote: Yeas: Temme, Rutten and Rasmussen. Nays: None. Motion carried.

Public Comments:

- Meetings: Boone County Health Center – November 27, 2019.
- Commissioner Temme updated the Board regarding the Boone County Agricultural Society, Inc. meeting.
- The Boone County Treasurer office received the proceeds for the Limited Tax County Road Bonds, Series 2019 on November 21, 2019.
- Brad Schick, UNL Extension Educator, Beef Systems, introduced himself to the Board. Schick said that he covers seven counties and is based out of the UNL Extension office in Fullerton.

Chairman Rasmussen declared the meeting adjourned at 11:07 A.M., with the next Board meeting scheduled for Monday, December 9, 2019.

Kathy Thorberg,
Boone County Clerk