

## **Schedule of Recording Fees & Document Recording Requirements**

### **Filing Fees (new as of January 1, 2013)**

#### **LB 14 (Neb. Rev. Stat. 33-109)**

- 1<sup>st</sup> page of document: \$10.00
- 2<sup>nd</sup> page & all subsequent pages: \$6.00 each
- The above fees pertain to ALL documents filed within the Register of Deeds offices. Exceptions listed below are "no fee" documents:
  - Federal Tax Lien Termination
  - State Tax Lien Termination
  - UCC Termination
  - Relinquishment
- Certified copies: \$1.50 per page
- UCC Financing Statements, Assignments, Amendments, Release, Partial Release: \$10.00 + \$0.50 for each attachment.

#### **Documentary Tax - Effective 7/01/2005 to \$2.25 per thousand (see Computation Table)**

#### **LB 254 - Provides New Requirements for instruments recorded in the Office of Register of Deeds effective August 27, 2011**

##### **Recording Space Requirements:**

- 3" x 8 1/2" on top of Page 1
- No attachment or affirmation shall be used in any way to cover any information or printed material on the instrument (For example, nothing may be taped or attached to an instrument.)
- Every instrument presented for recording shall have on the first page BELOW the 3 inch margin a return address and title of the document

**Margin Requirements:** 1" on both vertical sides and 1" on the bottom. This applies throughout the document.

##### **Instrument Requirements:**

- Paper at least 8 1/2" x 11" and no longer than 8 1/2" x 14".
- Shall be printed, typewritten or computer generated in black ink, on white paper and a minimum 8pt font
- Must be legible
- Each signature on an instrument shall be in black or dark blue ink.
- Names of each party shall be typed, printed or stamped beneath the original signature
- Stamps shall not cover or interfere with any part of the instrument.

##### **Exceptions to the rule:**

- Instruments signed before the effective date of this bill (August 27, 2011)
- Instruments executed outside of the U.S.
- Certified copies from governmental agencies (Death Certificates)
- Instruments signed by an incapacitated or deceased person at the time of recording
- Instruments formatted to meet court requirements
- State & Federal Tax Liens
- UCC Instruments
- Plats, Surveys, etc.