



# Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS  
AUGUST 13, 2018 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, August 13, 2018, in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Luettel called the meeting to order and Commissioners present for roll call were Ken Luettel, Hilary K. Maricle and Alan Rasmussen. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Luettel acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The County Safety Committee Chairman, Alan Rasmussen, opened the safety meeting at 9:01 A.M. to discuss routine business. The following committee members were present for the quarterly meeting: Commissioners Alan Rasmussen, Ken Luettel and Hilary K. Maricle, Laurie Krohn, Rod Nelson, Kathy Thorberg and Jacqueline Wells. Old business that was addressed/reviewed: the fire drill for the courthouse that was held on May 31, 2018; the Boone County Emergency Preparedness Action Plan for employees that was presented by Tom Smith, Region 44 Emergency Manager on Tuesday, June 12, 2018; discussed the difference when the weather radio issues a watch or warning. A watch is to be prepared and know where the safe designated location is when there is a warning for immediate action; the sirens that did not work for the drills, have been fixed; and discussed having an office in the courthouse to have the telephone intercom capability for emergency weather situations in addition to the Sheriff's office, due to the sheriff's office may not have time to notify the rest of the courthouse has not been completed. New business was discussed: (1) Tom Smith, Region 44 Emergency Manager, resigned effective July 21, 2018 to take a position in Dodge County; (2) a fire drill for the courthouse is scheduled for Monday, October 1, 2018 at 8:15 A.M.; (3) discussed checking the phones and intercom system on a regular schedule for testing purposes; (4) discussed the idea of a security camera system to be placed on the County Communications Tower located on the fairgrounds and on the Albion City Water Tower to cover the new Boone County Recreational Trail; and (5) the committee discussed preventability and safety suggestions that were addressed by the committee regarding a worker's compensation claim. Motion made by Luettel, second by Rasmussen to approve the May 14, 2018 Safety Committee Minutes as presented. Roll call vote: Yeas: Luettel, Rasmussen and Maricle. Nays: None. Motion carried. The next safety committee meeting is tentatively scheduled for 9:00 A.M. on Monday, November 19, 2018. The Safety Committee meeting was adjourned by Chairman Alan Rasmussen at 9:19 A.M.

Motion made by Maricle, second by Luettel to approve the Accounts Payable Vendor Claims filed for payment from the various funds: General - \$35,125.51; Road/Weed - \$196,949.63; County Visitors Promotion - \$238.90; Inheritance Tax - \$4,284.00; 911 Emergency Management (2910) - \$190.04; 911 Wireless Service (2913) - \$513.83; Ambulance - \$2,535.50. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

Motion made by Rasmussen, second by Maricle to approve an Accounts Payable Vendor Claim filed for payment on the Road fund for Vendor ID No. 801 in the amount of \$5,097.26, a non-exclusive contract for services to back-haul aggregate for the county. Roll call vote: Yeas: Rasmussen and Maricle. Nays: None. Abstain: Luettel. Motion carried.

Motion made by Luettel, second by Maricle to approve the County Board Proceedings of July 30, 2018 as presented. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.



# Boone County Board Minutes



Motion made by Rasmussen, second by Luettel to approve the following reports of the County Officials as presented for July 2018:

- Clerk - \$3,084.25 (State of Nebraska-\$787.52)(County of Boone-\$2,296.73)
- Clerk of the District Court - \$544.72 (State of Nebraska-\$333.00)(County of Boone-\$211.72)
- County Planning and Zoning - \$171.25
- Sheriff - \$1,233.89
- Treasurer - Treasurer's Fees - \$22.00; Miscellaneous Receipt Nos. 16478-16532 - \$316,122.33; Total Collections - \$740,805.26

Roll call vote: Yeas: Rasmussen, Luettel and Maricle. Nays: None. Motion carried.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received two requests for advertisement funding.

The Albion Chamber of Commerce, Inc. requested assistance to advertise the Albion Chamber of Commerce Rhythm & Ribs event scheduled for August 18, 2018. Motion made by Rasmussen, second by Maricle to approve the application requesting funding assistance for advertisement from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

The Rae Valley Heritage Association, Inc. requested assistance to advertise the Nebraska State Antique Tractor and Horse Plowing Bee event scheduled for August 24-26, 2018. Motion made by Luettel, second by Maricle to approve the application requesting funding assistance for advertisement from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

The Board Chairman heard and reviewed a county burial request on July 31, 2018 along with staff of the Miller-Levander Funeral Home of Albion. The Board Chairman updated the Board in regard to the burial request. Motion made by Luettel, second by Maricle to approve the county burial request as outlined in Resolution No. 2011-42. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

The Board reviewed a Subgrant Agreement between the County of Boone and the Nebraska Department of Health and Human Services (DHHS), Division of Children and Family Services Child Support Enforcement (CSE) Program. The purpose of this agreement is to account for the work of the Clerk of the District Court as it relates to Child Support Enforcement. This Agreement also offers the mechanism for DHHS to provide reimbursement to the County for child support related work. The term of the subaward agreement is in effect from October 1, 2018 through September 30, 2019, the completion date. The purpose of this agreement is for a cooperative arrangement with Boone County, Nebraska on behalf of the court pursuant to Nebraska Revised Statutes. The past years the Subaward Agreement arrived by mail with the signator being the Chairman of the Board of Commissioners. Beginning in 2018 the agreement arrived by email with the signator being an electronic signature. Motion made by Maricle, second by Rasmussen to approve and authorize the Boone County Clerk of District Court to electronically execute the Subaward Agreement between the Nebraska Department of Health and Human Services and the County of Boone for the Child Support Enforcement Program from October 1, 2018 through September 30, 2019 as presented. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.



# Boone County Board Minutes



Brian McDonald, JEO Consulting Group, Inc., County Highway Superintendent and the Board discussed and reviewed construction plans for Bridge Project No. C-6 (391), Albion East. The bridge project is located on 260<sup>th</sup> Street and is for removal of the existing bridge and construction of a concrete box culvert. McDonald explained the bid specification details for the bridge replacement. McDonald estimated the Albion East Project cost of \$170,000.00 for contractor and dirt work. The cost estimate does not include the JEO Consulting Group engineering fees. Motion made by Luettel, second by Maricle to approve and proceed with construction bid letting advertisement for Bridge Project No. C-6 (391), Albion East, with said sealed bids to be opened at 10:00 a.m. on Monday, September 10, 2018. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

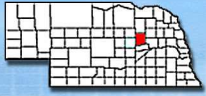
Stacey (Robinson) Ziemba, Boone County Highway Superintendent, updated the Board regarding equipment repair/replacement, road/bridge maintenance, materials and projects. In addition, the following topics were discussed:

- The insurance company has deemed the county road building in Petersburg that received wind storm damage a total loss. Continued discussion of the damaged building as to either remove completely, repair or replace, the Board made no decision at this time.
- The natural gas line valve has been shut off that serviced the Cedar Rapids Road District #1 Shop building. The Board asked the Highway Superintendent to obtain cost estimates for different heat options, such as propane force air or radiant heat, before deciding on the type of heating unit to install in the shop building.
- The Board and Highway Superintendent discussed a complaint received about crops planted in the county road right-of-way. It was suggested to go in and shred the crops that are in the line of sight at road intersections for safety reasons. The planting of crops on county road right-of-way has been discussed many times over the years. The Board and Highway Superintendent plan to contact other counties in regard to a policy addressing removal of crops planted on county road right-of-ways.
- The Board, Highway Superintendent and McDonald discussed possible options for the approximate four miles of asphalt on 145<sup>th</sup> Street from Petersburg west. The approximate cost of \$380,000.00 of the first two miles of asphalt, would be milling the top one-inch off and overlaying with two-inch asphalt. An approximate cost of \$130,000.00 of the west two miles, would be to grind the asphalt and lay back down for a more solid base for a gravel road. The Board made no decision at this time.

The Board reviewed a written resignation from a full-time road employee. Motion made by Maricle, second by Rasmussen to accept and approve the resignation of Ed Beister that was effective August 9, 2018 as presented. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

Commissioner Maricle updated the Board in regard to the Region 44 Emergency Management vacancy position. The Region 44 Emergency Services Supervisor Committee interviewed two of the four applicants. Maricle said that two of the applicants had already accepted other jobs. A concern was addressed in regard to the proposed starting wage being offered for the position to an individual with little experience in the emergency management field. Maricle said she will contact the other committee members in regard to the wage concern.

The Board; John Buck, Boone County Chief Deputy Sheriff; Ben Bakewell, Nance County Sheriff; and Michael Epley, Platte Valley Communications of Kearney, Nebraska, discussed a request to install equipment for the



# Boone County Board Minutes



Nebraska Statewide Radio System (SRS) on the new County Communications Tower located on the Boone County Fairgrounds. There is some spotty coverage in Boone County that the state has been discussing. SRS is a digitally encrypted system that allows cross-communication between agencies and improves radio coverage throughout rural counties.

The State of Nebraska is funding a site addition to the SRS to boost radio coverage in the area. This coverage addition would benefit the State Patrol, State Fire Marshall, Nance County, Boone County and other public safety agencies in the area. The state outlined a plan to install the state equipment, clean off old antennas and lines, install new antennas and lines, license new frequencies and reprogram local radios. The state has offered to assist with the costs of maintaining the county tower and generators as part of the SRS maintenance. The State of Nebraska Office of the Chief Information Officer (OCIO) will coordinate and manage the project. The OCIO is statutorily responsible for the communications systems and technology solutions for State agencies, including the management of the SRS that is used by public utilities and public safety agencies/entities, including emergency and medical services, law enforcement services, fire management services and disaster relief services.

Nance County Sheriff said his agency recently converted to SRS and it has been a great benefit so far. Boone County does not currently participate in the Nebraska Statewide Radio System. The approximate cost of converting Boone County law enforcement and emergency vehicles to the SRS system is \$240,000.00, plus monthly costs per radio. Epley explained some of the equipment that would be used for SRS. The consensus of the Board is to allow Denny Johnson, Sheriff, to move forward with discussion of the SRS project.

Delmer Pelster for the Boone County Ag Society, Inc. DBA Boone County Raceway presented an application for a Special Designated License (SDL) for September 2, 2018. The Board reviewed the application for a Special Designated License (SDL) for a concert scheduled for Sunday, September 2, 2018 at the Boone County Fairgrounds, Albion, Nebraska. Motion made by Maricle, second by Rasmussen to approve, as presented, the Application for a Special Designated Liquor License request from Boone County Ag Society, Inc. DBA Boone County Raceway for a concert at the Boone County Fairgrounds, Albion, Nebraska on Sunday, September 2, 2018 as presented. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

## Public Comments:

- Meetings: BCDA, Inc. – August 14, 2018; County Planning and Zoning Commission – August 27, 2018.
- Commissioner Maricle updated the Board in regard to the agricultural sessions she attended last week.

Chairman Luettel declared the meeting adjourned at 12:02 P.M., with the next Board meeting scheduled for Monday, August 20, 2018.

Kathy Thorberg,  
Boone County Clerk