

Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS JUNE 27, 2018 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Wednesday, June 27, 2018 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Luettel called the meeting to order and Commissioners present for roll call were Alan Rasmussen, Ken Luettel and Hilary K. Maricle. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Luettel acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

Tom Smith, Region 44 Emergency Manger, presented a Grant Agreement between Nebraska Emergency Management Agency (NEMA) and Boone County, Nebraska for the Board to review. The Grant Assistance Agreement is to provide Boone County with federal assistance from the Hazard Mitigation Grant Program. The FEMA-4321-DR-NE Project #0003 All-Hazard Radio Project Agreement is for weather radios to be installed in public facilities in the county. Motion made by Maricle, second by Luettel to approve and authorize the Board Chairman to sign the Grant Agreement between Nebraska Emergency Management Agency (NEMA) and Boone County, Nebraska for the FEMA-4321-DR-NE Project #0003 All-Hazard Radio Project Agreement as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

Motion made by Rasmussen, second by Maricle to approve the County Payroll Claims filed for payment from the various funds: General \$98,086.27, BCBS \$55,399.52, Ameritas Ret \$6,820.41, EFTPS \$7,300.34, Section 125 Fees \$10.00, Wellness Program \$103.46; Road \$65,331.98, BCBS \$31,135.96, Ameritas Ret \$4,409.93, EFTPS \$4,928.61; Ambulance \$3,109.80, Ameritas Ret \$99.23, EFTPS \$237.89; and Public Defender Contract \$3,213.60. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

Motion made by Maricle, second by Luettel to approve the County Board Proceedings of June 18, 2018 as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

Motion made by Maricle, second by Luettel to approve the County Board Zoning Public Hearing Proceedings of June 18, 2018 as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

The Board of Commissioners held a public hearing on May 29, 2018 in regard to recommended changes to the Boone County Zoning regulations by the Boone County Planning Commission board members. Motion made by Luettel, second by Rasmussen to approve Resolution No. 2018-22, to amend and update Article 12: A-1 Agricultural-Primary District Section 2 Conditional Uses, 2.3 B. and 2.20 A. and Table 1 and a new segment with a new number; Section 4. Lot Requirements and Intensity of Use. 4.1 A., effective June 18, 2018 as presented. Roll call vote: Yeas: Luettel, Rasmussen and Maricle. Nays: None. Motion carried.



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The Fund 2913 “911 Wireless Service Fund” was established by the Nebraska Auditor of Public Accounts and receives the Nebraska Public Service Commission funding for public safety answering points for the implementation and provision of Enhanced Wireless 911 services. The Fund 2914 “911 Wireless Service Holding Fund” is for the funds set aside for future equipment and software purchases as required by the Public Service Commission from the Fund 2913. The percentage of the set aside funds left in Fund 2913 is to be transferred to the Fund 2914 before the close of the fiscal year end June 30th each year. Motion made by Luettel, second by Maricle to approve Resolution No. 2018-23, authorizing Laurie Krohn, Boone County Treasurer, to transfer the sum of \$34,290.62 from the 911 Wireless Service Fund (2913) to the 911 Wireless Service Holding Fund (2914) as presented. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

William David Primrose requested permission to trench an 8” pipe under a county road commonly known as 120th Avenue running North and South between Sections 8 and 9, all in Township 19 North, Range 8 West of the 6th P.M., Boone County, Nebraska. The 8” pipe commences from an existing irrigation well located on the SW1/4 of Section 9; running thence west to the SE1/4 of Section 8, all in Township 19 North, Range 8 West of the 6th P.M., Boone County, Nebraska, for irrigation purposes. Motion made by Maricle, second by Rasmussen to approve Resolution No. 2018-24, granting permission to William David Primrose to trench an 8” pipe under a county road known as 120th Avenue to the SE1/4 of Section 8, Township 19 North, Range 8 West of the 6th P.M., Boone County, Nebraska, for irrigation purposes. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

The Board received an Agreement to review for a highway improvement project in Boone County. The Agreement is between Boone County, Nebraska and the State of Nebraska, Department of Roads for Project No. STP-56-5(107), Cedar Rapids-St. Edward. The construction may involve the obliteration or destruction of land survey corners and witness corners. Motion made by Rasmussen, second by Maricle to approve and authorize the Board Chairman to sign the Agreement for Project No. STP-56-5(107), Cedar Rapids-St. Edward between Boone County, Nebraska and the State of Nebraska, Department of Roads for registered land surveyor services as presented. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

An Agreement with Darla McIntosh to provide meals for the prisoners held in the Boone County Jail expires June 30, 2018. The Boone County Sheriff’s office submitted a renewal Agreement with the rates remaining the same that were approved and effective through June 30, 2018. Motion made by Rasmussen, second by Maricle to approve an Agreement with Darla McIntosh to provide meals for the prisoners held in the Boone County Jail, effective July 1, 2018 and ending June 30, 2019, with the understanding that the Agreement may be extended on the same terms and conditions by written Agreement of the Boone County Board of Commissioners, Denny Johnson, Boone County Sheriff, and Darla McIntosh, Independent Contractor. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received two requests for advertisement funding.

The Boone County Historical Society requested assistance to advertise the Boone County Historical Society Manderson Lehr events scheduled for July 14 & 15, 2018. Motion made by Rasmussen, second by Luettel to approve the application requesting funding assistance for advertisement from the Visitor’s Promotion Fund as presented. Roll call vote: Yeas: Rasmussen, Luettel and Maricle. Nays: None. Motion carried.



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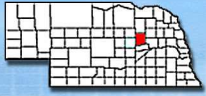
The Primrose Rural Fire Department requested assistance to advertise the Primrose Rural Fire Department Car Show event scheduled for August 11, 2018. Motion made by Maricle, second by Luettel to approve the application requesting funding assistance for advertisement from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

The Board reviewed an estimate for appraisal services from Stanard Appraisal Services, Inc. of Central City, Nebraska for acreages and rural village properties located in Boone County, Nebraska. The amount of the proposal to provide the appraisal of 400 Acreages and 98 Rural Village properties in Boone County is \$89,640.00. Motion made by Luettel, second by Rasmussen to approve Stanard Appraisal Services to prepare agreements for the Boone County Acreages and Rural Village properties as presented. Roll call vote: Yeas: Luettel, Rasmussen and Maricle. Nays: None. Motion carried.

The Board reviewed an Agreement with GIS Workshop for the Assessor's office WebGIS Subscription Renewal. The GIS Workshop renewal contracts are as follows: One Year-\$13,184.00; Three Year-\$13,440.00 per year; and Five Year-\$12,800.00 per year. Motion made by Maricle, second by Rasmussen to approve a Masters Services Agreement between GIS Workshop, LLC and Boone County, Nebraska for five years at \$12,800.00 per year (subscription-\$4,800.00; standard support-\$8,000.00) effective May 1, 2018 as presented. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

The Board and Rod Nelson, Maintenance, discussed disposal of smaller county office equipment/furniture that is valued under a \$100.00, that is in storage or no longer in use. The Board discussed the idea of having the small office surplus items in the courthouse hallway tagged for sale each fall in conjunction with the Albion City wide garage sales in order to dispose of any surplus property each year. Motion made by Maricle, second by Luettel to approve disposal each year in the fall for any surplus smaller county office equipment/furniture that is valued under a \$100.00, to be tagged for sale in the hallway of the courthouse. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

Chuck Rolf and Dave Noble, Boone County Agricultural Society, Inc., Board of Commissioners and approximately twenty county residents discussed the agenda item concerning a new building project at the county fairgrounds. Rolf and Noble presented two attorney bills that the Boone County Agricultural Society, Inc. have received for professional services from December 27, 2017 through April 13, 2018. The attorney bills are in regard to sales tax and agricultural society's statutes, community development loans and new building projects. There are two separate attorney bills for a total of \$6,459.90 (\$4,284.00 and \$2,175.90). The Ag Society representatives are asking the County of Boone, Nebraska to help pay \$4,800.00 of their attorney fees. The group discussed/commented on different subjects in regard to the fairgrounds building project such as: the bid opening scheduled for Friday, June 29, 2018; did the construction bid ad appear in any other newspaper besides the Albion News; is infrastructure for sewer, water, electricity to new building location included in construction bids; how much has been received from private donations; how many building designs are the contractors bidding on; the Inheritance Tax Fund is for the County's reserve to help keep the tax levy low; are the architect fees and attorney fees that the County pays from the Inheritance Tax Fund going to be deducted from the one million of Inheritance Tax, if used towards the project, etc. Motion made by Rasmussen, second by Maricle to pay \$4,800.00 of the \$6,459.90 Boone County Agricultural Society, Inc. attorney fees from the County Inheritance Tax Fund payable directly to the attorneys. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.



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The Board and Elected Officials/Highway Superintendent discussed handbook clarifications, benefits, cost of living and 2018-2019 budget preparation. The group has been discussing current employee handbook pages 17, 20, 22, 26, 27, 28, 52, Exhibit 'D', 'I', 'J' and employer handbook Exhibit "3.0". Some of the changes are wording/charts for improved clarification, the benefit policies such as vacation, etc. will be merged from multiple policies that occurred over the years, to being the same policy for all employees. The current Exhibit "D" Longevity Program will no longer be part of the employee benefits beginning with the January 2019 payroll to coincide with the 22/21 pay period. The employees longevity earned through December 21, 2018 will be added onto the respective employee's hourly salary effective December 22, 2018 to coincide with the 22/21 pay period. A merit based pay of (0-12 cents) based on an employee performance evaluation every November will be a new benefit beginning with the January 2019 payroll to coincide with 22/21 pay period. The employee performance evaluation is to be placed in the employee personnel file and the employee recommendation performance forms will be submitted to the Board for review at the first Board meeting in December each year. After review the Board will submit the performance forms to the County Clerk's office in order to prepare the payroll system for the next calendar year and be placed in the employee personnel file. The performance cents added to the employee's hourly wage is a benefit in addition to what is set as a cost of living, if given, each year in January. Motion made by Maricle, second by Rasmussen to approve the employee handbook changes/updates as discussed, current longevity program ending December 21, 2018, a merit based pay with employee performance evaluation begins December 22, 2018, a Cost of Living for January 2019 of forty-eight cents per hour for full time county employees effective December 22, 2018 to coincide with the 22/21 pay period and no increase to prior year adopted budget codes 2 through 5; hourly salary/benefits as approved above for the fiscal year 2018-2019 budget. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

Public Comments:

- Commissioner Luettel reported on the Boone County Health Center Board meeting.
- Commissioner Maricle reported on the Animal Science 4-H Quiz Bowl teams.
- Region 44 Emergency Manager, Tom Smith, reported on the Mass Casualty Exercise that was held on June 26, 2018 at the Cloverlodge Care Center in St. Edward.
- Sheriff, Denny Johnson, informed the Board that he will be attending a meeting on June 29, 2018 in regard to the State Wide Radio System project.
- Veteran Service Officer, Jacqueline Wells, informed the Board that there is an Honor Flight in September for women only that served in the military.

Chairman Luettel declared the meeting adjourned at 1:25 P.M., with the next Board meeting scheduled for Monday, July 9, 2018.

Kathy Thorberg,
Boone County Clerk