



# Boone County Board Minutes



## BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS MARCH 26, 2018 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, March 26, 2018 in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Luettel called the meeting to order and Commissioners present for roll call were Ken Luettel, Hilary K. Maricle and Alan Rasmussen. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Luettel acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

Motion made by Luettel, second by Rasmussen to approve the County Payroll Claims filed for payment from the various funds: General \$89,020.85, BCBS \$51,758.56, Ameritas Ret \$6,119.75, EFTPS \$6,607.55, Section 125 Fees \$10.00, Wellness Program \$103.46; Road \$53,146.80, BCBS \$30,240.76, Ameritas Ret \$3,587.40, EFTPS \$3,996.46; Ambulance \$4,562.52, Ameritas Ret \$145.41, EFTPS \$349.03; and Public Defender Contract \$3,213.60. Roll call vote: Yeas: Luettel, Rasmussen and Maricle. Nays: None. Motion carried.

Motion made by Rasmussen, second by Maricle to approve the County Board Proceedings of March 19, 2018 as presented. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

Motion made by Luettel, second by Maricle to approve the County Board One and Six Year Road Improvement Program Public Hearing Proceedings of March 19, 2018 as presented. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

Mary Ziemba, County Zoning Administrator, submitted a quote for a computer processor and wireless keyboard from Applied Connective Technologies for the Board to review. Ziemba informed the Board that the computer hard drive purchased in 2015 is losing programs and data information. Motion made by Rasmussen, second by Maricle to approve and authorize the County Zoning Administrator to purchase an OptiPlex 3050 Computer Processor, wireless keyboard/mouse and Office 365 Business monthly subscription quote from Applied Connective Technologies for \$959.50 as presented. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

Denny Johnson, Sheriff, submitted a quote for a camera to be placed in the visitors' visitation room to be located in the courthouse for the Board to review. The audio camera in the visitors' visitation room is for surveillance of the video visitation for jail inmates. Video visitation replaces in-person contact of regular visits with jail inmates, therefore reduces the possibility of items that may be passed from a visitor to an inmate. Motion made by Maricle, second by Luettel to approve and authorize the County Sheriff to purchase the audio camera quote for the visitors' visitation room from Applied Connective Technologies for \$1,131.90 as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.



# Boone County Board Minutes



Barb Hanson, Assessor, appeared before the Board regarding a Contractor/Lister Agreement between the County of Boone, Nebraska and Larry Petsche for pickup work. Hanson advised the Board that she had consulted with the State regarding the contract and that the State advised that the contract be written to show Petsche as a Contractor/Lister. The term "Lister" was included inasmuch as a Contractor can assess values and Petsche does not do this. Hanson informed the Board that there is an increase to a few of the 2018-2019 Pickup Work Wage categories. Motion made by Maricle, second by Luettel to approve and authorize the Board Chairman to sign the agreement as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

The Board opened the two proposals submitted for the courthouse lawn care. The Board and Rod Nelson, Maintenance, reviewed the proposals. The 4-Step program with fertilizer, weed control, grub control, insecticide, iron and nut sedge grass control proposals were received from Jarecki Lawncare & Greenhouse, LLC - \$1,200.00 and Schrad's KLawm - \$1,275.00. Jim Jarecki was present at the Board meeting to present and answer questions regarding the proposal. The group discussed the differences between applications of liquid/granular form and blanket/spot spraying. The Board noted that the last several years the lawn care services have been alternated between the two businesses. Commissioner Luettel addressed the alternating of services each year due to the businesses both being located in Boone County and do a good job. Motion made by Rasmussen, second by Luettel to approve the 2018 lawn care proposal for the courthouse lawn care from Jarecki Lawncare & Greenhouse LLC for \$1,200.00 for one year with the option to take lawn care bids and/or rotate the lawn care services each year. Roll call vote: Yeas: Rasmussen, Luettel and Maricle. Nays: None. Motion carried.

The Board held a meeting with the department heads:

- Commissioner Luettel asked all present to join in the Pledge of Allegiance.
- County officials/department heads reported on activities with regard to their respective office.
- The Wellness Partners Health Fair was held Thursday, March 22, 2018 from 6:00 A.M. – 9:00 A.M., for the county employees that signed up to participate. Some employee feedback is that they appreciate the health fair opportunity.
- The County Law Enforcement/Jail building renovation is moving along and there is a construction meeting scheduled for March 27, 2018.
- The County plans to participate in the state wide tornado drill on Wednesday, March 28, 2018.

The Board received a Letter of Agreement to review for approval for architectural services in regard to a proposed building project at the county fairgrounds. Jim Ely, County Attorney, reviewed the Letter of Agreement and asked the Board to contact Joseph R. Hewgley & Associates, Inc. by telephone in order to clarify some concerns with the agreement. The Board; Jim Ely, County Attorney; Chuck Rolf, Boone County Agricultural Society, Inc.; Steve Pritchard, UNL Extension; Ed Braun; Ben Rutten; and Dennis Krohn were present to review the Letter of Agreement by telephone with Ryan D. Stearns, Architect with Joseph R. Hewgley and Associates.

Ryan D. Stearns, Architect with Joseph R. Hewgley and Associates, responded to Ely's questions in regard to Article II, Number 4; Article III, second paragraph; Article IV, fourth and sixth paragraphs. Article III, the "payments are due within ten days" was changed to "thirty days". Stearns said that the effective date of the agreement services is upon approval and signature, not the prior month's contacts. Ely asked if the basic fee was negotiable. Rolf said that the Ag Society already negotiated the basic fee from 9.0% to the 7.0% as stated in the agreement of the total construction cost of the project. The paragraph with the termination fee of 10% was discussed in regard to the project being suspended or abandoned for more than three months. Stearns said



# Boone County Board Minutes



that if the architect firm is notified within three months of suspended/abandoned project the termination fee of 10% would have no bearing.

Stearns made the change where payments are due within ten days to thirty days and resubmitted the document for consideration. Motion made by Rasmussen, second by Maricle to approve and authorize the Board Chairman to sign the Letter of Agreement, with changes as discussed, between the Boone County Board of Commissioners and Joseph R. Hewgley & Associates, Inc. of North Platte, Nebraska for architect services and basic fee of 7% of total construction cost of a proposed building project at the county fairgrounds as presented. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

## Public Comments:

- Meetings: Boone County Planning Commission – March 26, 2018; Boone County Health Center – March 27, 2018; Fairgrounds Building Committee – March 27, 2018; LEPC meeting at Albion Fire Hall at 7:00 P.M. – April 3, 2018; Northeast Nebraska Association of County Officials – April 6, 2018; NIRMA Leadership Development Seminar – April 13, 2018; Annual FFA Auction – April 15, 2018.
- The Board reviewed the Northeast Community College 2016-2017 report.
- The Board reviewed the Central Nebraska Community Action Partnership 2017 Annual report.

Chairman Luettel declared the meeting adjourned at 11:40 A.M., with the next Board meeting scheduled for Monday, April 9, 2018.

Kathy Thorberg,  
Boone County Clerk