



Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS DECEMBER 11, 2017 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, December 11, 2017, in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Maricle called the meeting to order and Commissioners present for roll call were Ken Luettel, Hilary K. Maricle and Alan Rasmussen. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Maricle acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The Board reviewed and discussed the Accounts Payable Vendor Claims filed for payment from the various funds. The Board reviewed an Accounts Payable Vendor ID No. 556 submitted for payment from office budget 0100-803 for \$321.25, for display cases and supplies. The Board discussed the supplies in the amount of \$22.98 that was ordered. The Board decided that the submitted supply items of \$22.98 did not qualify for a necessary county purchase. Motion made by Luettel, second by Maricle to partially deny \$22.98 submitted for payment from the General Fund on Vendor ID No. 556 and approve the Accounts Payable Vendor Claims filed for payment from the various funds as follows: General - \$59,620.84; Road/Weed - \$74,894.01; County Visitors Promotion - \$787.25; Veteran's Aid (1900) - \$2,000.00; 911 Emergency Management (2910) - \$353.39; 911 Wireless Services (2913) - \$289.45; Ambulance - \$1,181.99. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

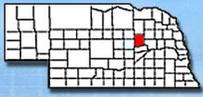
Motion made by Rasmussen, second by Maricle to approve an Accounts Payable Vendor Claim filed for payment on the Road fund for Vendor ID No. 801 in the amount of \$430.36, a non-exclusive contract for services to back-haul aggregate for the county. Roll call vote: Yeas: Rasmussen and Maricle. Nays: None. Abstain: Luettel. Motion carried.

Motion made by Luettel, second by Rasmussen to approve the County Board Proceedings of November 28, 2017 as presented. Roll call vote: Yeas: Luettel, Rasmussen and Maricle. Nays: None. Motion carried.

Motion made by Maricle, second by Rasmussen to approve the following reports of the County Officials as presented for November 2017:

- Clerk - \$4,480.50 (State of Nebraska \$2,122.81)(County of Boone \$2,357.69)
- Clerk of the District Court - \$996.03 (State of Nebraska \$566.00)(County of Boone \$430.03)
- Sheriff - \$876.52
- Treasurer - Treasurer's Fees - \$10.00; Miscellaneous Receipt Nos. 16031-16077 - \$194,024.90; Total Collections - \$441,832.71

Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.



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The Board; Chuck Rolf, Boone County Agricultural Society, Inc.; Kevin Rasmussen of Albion, fairgrounds building committee; and Steve Pritchard, UNL Extension, summarized their thoughts following the informational public meeting that was held at the Albion Country Club on December 6, 2017 regarding a new fairgrounds building to be known as the Agricultural and Educational Activities Building. They felt that the informational meeting was well attended with the overall impression being more positive for the project than negative. The group discussed approving a document with an architect. Ryan D. Stearns, Architect, Joseph R. Hewgley and Associates, has been working with the Boone County Agricultural Society, Inc. regarding a design for a proposed new livestock building for the fairgrounds. The group discussed some options when determining ways to finance the project. The Boone County Board of Commissioners have the authority to issue County of Boone, Nebraska limited tax building bonds without the vote of the people for a set amount of years not to exceed twenty years. The Boone County Agricultural Society, Inc. cannot issue limited tax building bonds statutorily. Also, in accordance with State Statutes the Boone County Board of Commissioners have the authority to approve/allow the Boone County Agricultural Society, Inc. budget to levy an additional Building Levy of three and five-tenths cents on each one hundred dollars of taxable valuation, or any part thereof, separate from their general operational tax levy. If the County issues bonds for the project, the building becomes County owned until the bonds are paid. If the Agricultural Society budget institutes a building fund levy, they pay on a loan for a set number of years. The group discussed the scenarios of ownership of building, types of organizations/activities using the building, upkeep, infrastructure, etc. Motion made by Luettel, second by Maricle to authorize the Boone County Agricultural Society, Inc. to proceed with the signing of a document with an architect and obtaining a loan for a new fairgrounds building to be known as the Agricultural and Educational Activities Building, with said loan payments to be paid by the Boone County Agricultural Society budget through an additional Building Levy of taxable valuation not to exceed three and five-tenths cents on each one hundred dollars of taxable valuation. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

The Board reviewed the 2018 calendar to set dates for the 2018 Board meetings. The Board usually meets every Monday but the first Monday of the month and if the Monday is a holiday then Tuesday beginning at 9:00 A.M. The 22/21 payroll system requires the Board to change some of their meeting days from Monday to a different day for payroll approval. Motion made by Maricle, second by Rasmussen to approve the following meeting dates for 2018 which are subject to change: January 3, 10, 16, 22 and 29; February 12, 20 and 26; March 12, 19 and 26; April 9, 16, 25 and 30; May 14, 21 and 29; June 11, 18 and 27; July 9, 16, 25 and 30; August 13, 20 and 27; September 10, 17 and 26; October 9, 15, 22 and 29; November 13, 19 and 28; December 10, 17, 27 and 31. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

The Board in accordance with Nebraska Revised Statute §77-2318 approves the applications and authorizes the deposit of county funds in designated banks as County Depositories each year. Motion made by Luettel, second by Maricle to approve as written Resolution No. 2017-49 to accept and approve the written applications of the following designated County Depositories of the County Funds for calendar year 2018: Boone County Bank, a division of Madison County Bank, Albion; Cedar Rapids State Bank, Cedar Rapids; Cornerstone Bank of York, Albion and St. Edward Branches; First Bank & Trust of Fullerton, St. Edward Branch; Great Plains State Bank of Petersburg; Homestead Bank of Cozad, Albion Branch; and alternate investment NPAIT, Lincoln. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

Stacey Robinson, County Highway Superintendent, updated the Board regarding road equipment repair/replacement, road/bridge maintenance, materials and projects. Robinson and the Board discussed the heating unit and needed repairs to the Road District #1 Cedar Rapids Shop building.



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The Board discussed Nebraska Revised Statutes regarding expenditures for one recognition dinner each year held for employees. The maximum cost per person for such dinner shall be established by formal action of the governing body, but shall not exceed twenty-five dollars. Motion made by Luettel, second by Rasmussen to approve allowing up to fifteen dollars as needed per employee in attendance of the event and this motion shall void and take precedence over any prior Board action in regard to expenditures for employee(s) recognition dinner as of December 11, 2017. Roll call vote: Yeas: Luettel, Rasmussen and Maricle. Nays: None. Motion carried.

The Board discussed vendor payments to non-profit entities. At the county district meetings one of the items discussed with the Nebraska State Auditor's office was counties making a vendor payment to another entity (example: libraries/museums/fire departments) without actual supporting documentation for how the money was or would be spent. The State Auditor's office had completed some county audits and are making the counties aware that a county must be able to point to a statute that says you can send money up front to a non-profit entity. The Board plans to obtain more information before making a decision.

The salaries of all elected county officers must be fixed by the county board prior to January 15 of the year in which a general election will be held for the respective offices. The Nebraska Association of County Officials' (NACO) salary committee takes into account a variety of factors to establish a range of salaries for the respective categories of counties. The committee reviewed county population, valuation, annual inflation rates, market conditions, paid employee benefits, etc. The committee then established six categories for a salary minimum/high range recommendation. The County of Boone was placed in category three of the 2019-2022 Salary Recommendations for County Officials compiled by NACO with the 70% population/30% valuation range of \$650,000,001.00 – 825,000,000.00. There are ten counties in category three of which Boone is fifth position in valuation and tenth in population. The Board discussed the minimum recommended salary for 2019 of category three being \$54,300.00. It was noted that the elected County Assessor, Clerk, Treasurer and Part Time Attorney salaries for 2018 is \$51,948.00, being \$2,352.00 less than the recommended minimum salary for 2019. The Board plans to review the information provided by the NACO committee and visit with counties of like size before setting the 2019-2022 salaries for the elected county offices.

The Board conducted an employment evaluation with Mary Ziemba, County Planning and Zoning Administrator.

The Board conducted an employment evaluation with Jacqueline Wells, County Veteran Service Officer.

Public Comments:

- Meetings: Boone County Fitness Center, Inc. – December 12, 2017; Nebraska Association of County Officials Annual Conference – December 13-15, 2017.
- Boone County Safety Committee held a Fire Extinguisher Training and Loss Leader Prevention Training on Monday, December 4, 2017 for county employees. Training was very beneficial to the employees that attended.

Chairman Maricle declared the meeting adjourned at 12:57 P.M., with the next Board meeting scheduled for Monday, December 18, 2017.

Kathy Thorberg,
Boone County Clerk