

Boone County Board Minutes



BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS
JULY 10, 2017 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, July 10, 2017, in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Vice Chairman Luettel called the meeting to order and Commissioners present for roll call were Ken Luettel and Alan Rasmussen. Commissioner Hilary K. Maricle was absent. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Vice Chairman Luettel acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The accounts payable warrants/checks are approved/issued by the County Board and signed by its chairperson. The Nebraska statutes addresses the authority of the approval of the accounts payable by the County Board and the signature of the chairperson in the absence of the chairperson. Motion made by Luettel, second by Rasmussen to approve the Accounts Payable Vendor Claims filed for payment from the various funds: General - \$52,311.11; Road/Weed - \$211,382.90; Boone County Visitor's Promotion - \$1,250.45; 911 Emergency Management (2910) - \$462.77; 911 Wireless Service (2913) - \$575.92; Ambulance - \$1,478.07. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

Motion made by Rasmussen, second by Luettel to approve a Payroll Claim filed for payment on the General Fund for a net amount of \$919.30 with the withholding amounts being included in the General Fund Accounts Payable Vendor Claims as presented. Roll call vote: Yeas: Rasmussen and Luettel. Nays: None. Absent: Maricle. Motion carried.

Motion made by Luettel, second by Rasmussen to approve the County Board Proceedings of June 28, 2017 as presented. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

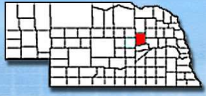
Motion made by Rasmussen, second by Luettel to approve the County Board of Equalization Proceedings of June 28, 2017 as presented. Roll call vote: Yeas: Rasmussen and Luettel. Nays: None. Absent: Maricle. Motion carried.

Motion made by Rasmussen, second by Luettel to approve the following reports of the County Officials as presented for June, 2017:

- Clerk - \$9,676.75 (State of Nebraska \$5,400.65)(County of Boone \$4,276.10)
- Clerk of the District Court - \$1,309.37 (State of Nebraska \$458.75)(County of Boone \$850.62)
- Sheriff - \$738.20
- County Planning and Zoning - \$355.25
- Treasurer - Treasurer's Fees - \$0.00; Miscellaneous Receipt Nos. 15745-15802 - \$183,320.95; Total Collections - \$552,273.57
- County Veteran Service Office reports for the months of January, February, March, April and May, 2017.

Roll call vote: Yeas: Rasmussen and Luettel. Nays: None. Absent: Maricle. Motion carried.

The Board heard a general assistance request regarding rent. The Board explained the protocol procedure and guidelines regarding general assistance. The Board referred the applicant to the County Veteran Service office



Boone County Board Minutes



and asked the applicant to bring in a copy of the signed rental agreement. Motion made by Luettel, second by Rasmussen to table a decision to the July 17, 2017 Board meeting. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

Stacey Robinson, County Highway Superintendent, updated the Board in regard to the status of the bridge projects and road/ditch maintenance. In addition, the following topics were discussed:

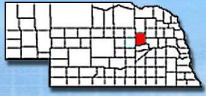
- The purchase of window air conditioners for each of the three road shop office areas.
- Robinson said that each road shop district is working on a list of equipment for disposal.

Mary Ziemba, County Zoning Administrator, presented a resolution to lift the moratorium on any new small parcel split conditional use applications in the A-1 Agricultural-Primary District. The resolution presented voids and takes precedence over the resolution approved by the Board on March 13, 2017. The change to remove the moratorium from the A-1 Agricultural-Primary District was recommended by the Boone County Planning and Zoning Commission at their June 26, 2017 meeting. The Boone County Planning and Zoning Commission reviewed and debated possible changes to the County Zoning regulations since February 2017. The County Planning and Zoning Board decided that they should continue to look at each rural land division on its own merits and recommended keeping the current regulations in regard to the A-1 Agricultural-Primary District. Motion made by Luettel, second by Rasmussen to approve Resolution No. 2017-15, thus voiding and taking precedence over Resolution No. 2017-06, lifting the moratorium and the Boone County Zoning Administrator shall accept the filing of any application for conditional use permits as regulated in the Boone County Zoning Comprehensive Plan and the Boone County Zoning Regulations effective July 10, 2017. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

The Fund 2913 “911 Wireless Service Fund” was established by the Nebraska Auditor of Public Accounts and receives the Nebraska Public Service Commission funding for public safety answering points for the implementation and provision of Enhanced Wireless 911 services. The Fund 2914 “911 Wireless Service Holding Fund” is for the funds set aside for future equipment and software purchases as required by the Public Service Commission from the Fund 2913. The percentage of the set aside funds left in Fund 2913 is to be transferred to the Fund 2914 before the close of the fiscal year end June 30th each year. The Fund 2913 received additional funds in fiscal year 2016-2017 as refunds from expense checks issued to CenturyLink and Nebraska APCO-NENA in the amount of \$122.72. Motion made by Luettel, second by Rasmussen to approve Resolution No. 2017-16, authorizing Laurie Krohn, Boone County Treasurer, to transfer the sum of \$122.72 from the 911 Wireless Service Fund (2913) to the 911 Wireless Service Holding Fund (2914) as presented. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

The Board asked Larry Pelan, NIRMA, to review documents regarding Lots 6, 7 and 8, Block 9, Mansfield’s 2nd Addition to Albion, Boone County, Nebraska known as the Boone County Fitness Center, Inc. Pelan suggested that the Board have the legal documents reviewed by Vince Valentino, Attorney at Law. The Board received and reviewed an Agreement for Legal Services from Vince Valentino to provide legal services as necessary in regard to document(s) between the County of Boone, Nebraska and Boone County Fitness Center, Inc. as presented. Roll call vote: Yeas: Rasmussen and Luettel. Nays: None. Absent: Maricle. Motion carried.

Rod Nelson, Courthouse Maintenance, and the Board discussed propane providers for the two county generators. The County owns the propane tank at the County Communications Tower location and rents the propane tank for the tower located by the Sheriff’s office. The propane tanks are being filled by two different



Boone County Board Minutes



suppliers. Nelson asked the Board if they would consider one supplier to fill the two propane tanks. The Board suggested that Nelson obtain quote(s) for the purchase of a propane tank to replace the rented propane tank. Nelson plans to obtain quote(s) for the Board to review at their next Board meeting.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received a request for advertisement funding. St. John the Baptist Catholic Church of Petersburg requested assistance to advertise the St. John's Bazaar & Fall Festival event scheduled for September 3, 2017. Motion made by Luettel, second by Rasmussen to approve the application requesting funding assistance for advertisement from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

The County of Boone DBA Boone County Ambulance Service has an Agreement with EMS Billing Services, Inc. of Omaha, Nebraska to provide billing and collection services for the county ambulance services. The EMS Billing Services mail three billing statements to the patient for their ambulance service. If EMS Billing Services does not receive payment they send the file information to the Boone County Ambulance liaison. The Boone County Ambulance liaison mails three billing statements to the patient for the ambulance service with the third billing request saying, if no payment is received in 30 days the billing will be turned over to the County Attorney for collection. The Boone County Ambulance Service submitted an uncollectible ambulance account for a September 2016 ambulance service in the amount of \$1,087.50, as all methods of collection have been exhausted. The recommendation from the Boone County Ambulance Service liaison is to remove the \$1,087.50 from the EMS Billing Services account for purposes of bookkeeping and turn the account over to the County Attorney to attempt further collection. Motion made by Luettel, second by Rasmussen to turn the September 2016 County Ambulance Service account balance of \$1,087.50 over to the County Attorney for further collection. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried.

The Board reviewed the 2016-2017 fiscal year-end Boone County Ambulance Services report. The Board noted that beginning of June 2015 the uncollectible ambulance accounts of \$11,709.68 have been sent to and turned over to the county attorney for collection. Motion made by Rasmussen, second by Luettel to accept and approve as presented the Boone County Ambulance Service 2016-2017 fiscal year-end report. Roll call vote: Yeas: Rasmussen and Luettel. Nays: None. Absent: Maricle. Motion carried.

Motion made by Luettel, second by Rasmussen to go into executive session at 11:18 A.M., per the Open Meeting Act §84-1410, for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried. The Board met with the County Highway Superintendent and the County General Road Foreman to discuss a personnel issue. Motion made by Luettel, second by Rasmussen to come out of the executive session at 11:41 A.M. Roll call vote: Yeas: Luettel and Rasmussen. Nays: None. Absent: Maricle. Motion carried. No action was taken by the Board at this time.

Public Comments:

- Meetings: Northeast Nebraska Economic Development District – July 11, 2017.

Vice Chairman Luettel declared the meeting adjourned at 12:05 P.M., with the next Board meeting scheduled for Monday, July 17, 2017.

Kathy Thorberg, Boone County Clerk