



# Boone County Board Minutes



## BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS APRIL 10, 2017 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, April 10, 2017, in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Maricle called the meeting to order and Commissioners present for roll call were Ken Luettel, Alan Rasmussen and Hilary K. Maricle. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Maricle acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

Motion made by Luettel, second by Maricle to approve the Accounts Payable Vendor Claims filed for payment from the various funds: General - \$49,137.05; Road - \$203,226.08; Boone County Visitor's Promotion - \$268.00; 911 Emergency Management (2910) - \$223.97; 911 Wireless Services (2913) - \$575.92; Ambulance - \$901.42. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

Motion made by Rasmussen, second by Maricle to approve an Accounts Payable Vendor Claim filed for payment on the Road fund for Vendor ID No. 801 in the amount of \$2,001.23, a non-exclusive contract for services to back-haul aggregate for the county. Roll call vote: Yeas: Rasmussen and Maricle. Nays: None. Abstain: Luettel. Motion carried.

Motion made by Luettel, second by Maricle to approve the County Board Proceedings of March 27, 2017 as presented. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

Motion made by Maricle, second by Rasmussen to approve the County Board Public Hearing Proceedings of March 27, 2017 as presented. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

Motion made by Rasmussen, second by Luettel to approve the following reports of the County Officials as presented for March 2017:

- Clerk - \$20,420.00 (State of Nebraska \$13,807.89)(County of Boone \$6,612.11)
- Clerk of the District Court - \$1,357.25 (State of Nebraska \$587.50)(County of Boone \$769.75)
- Sheriff - \$1,574.34
- Treasurer - Treasurer's Fees - \$212.00; Miscellaneous Receipt Nos. 15580-15628 - \$1,407,246.67; Total Collections - \$2,216,216.37

Roll call vote: Yeas: Rasmussen, Luettel and Maricle. Nays: None. Motion carried.

The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received two requests for advertisement funding.



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The St. Edward Public School Alumni Association requested assistance to advertise the St. Edward Public School Alumni Street Dance and Banquet scheduled for May 27, 2017. Motion made by Maricle, second by Rasmussen to approve the application requesting funding assistance for advertisement from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

The Cedar's Rapid Run requested assistance to advertise the Cedar's Rapid Run community project fundraiser event scheduled for July 15, 2017. Motion made by Maricle, second by Luettel to approve the application requesting funding assistance for advertisement from the Visitor's Promotion Fund as presented. Roll call vote: Yeas: Maricle, Luettel and Rasmussen. Nays: None. Motion carried.

Jackson Services, Inc. of Columbus, Nebraska has been furnishing rental services for mats, towels, mops, etc. for several years for the Boone County Courthouse and Law Enforcement (Sheriff) buildings. Stacey Robinson, County Highway Superintendent, and the Board discussed the possibility of having Jackson Services provide their towel services for the Boone County Road Shop District # 1, Cedar Rapids. Jackson Services prepared Rental Service Agreements for the Boone County Courthouse and Law Enforcement (Sheriff) buildings for the Board to review. Jackson Services representative explained that the Rental Service Agreement prices are for four years and at six months prior to the end of the fourth year Jackson Services will contact the Board to negotiate rental fees.

Motion made by Rasmussen, second by Maricle to approve and authorize the Board Chairman to sign the Rental Service Agreement(s) for four years for the Boone County Courthouse and Law Enforcement (Sheriff) building as presented. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

Motion made by Maricle, second by Rasmussen to approve towel services for Boone County Road Shop District #1, Cedar Rapids and authorize the County Highway Superintendent to negotiate a Rental Service Agreement with Jackson Services, Inc. of Columbus, Nebraska. Roll call vote: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

Stacey Robinson, County Highway Superintendent, updated the Board regarding road/bridge maintenance, materials and projects. In addition, the following topics were discussed:

- Robinson informed the Board that the road department completed an inventory in regard to bridge planks, culverts and signs.
- Robinson updated the Board regarding county road signage. Tim Baxter, NIRMA Road Safety and Loss Prevention Specialist, visited the area on April 7, 2017 to discuss signage regulations with Robinson and Jack Nordeen.
- Robinson and the Board discussed the NMC Prevention Maintenance Customizable Agreements. NMC puts together oil change kits for each specific machine that saves on employee maintenance time.
- Robinson obtained an armor coat estimate from Sta-Bilt Construction for the asphalt portion that is breaking up west of Petersburg. The first mile of asphalt appears to be holding up but the remaining portion of the asphalt keeps breaking up. Discussion continued regarding the possibility of retaining the first mile of asphalt and return the remaining asphalt back to a gravel road; continue to patch that which has not been holding up very long; or budget a considerable amount for possible micro-surfacing. No decision was made at this time.

The Board discussed surplus property. Commissioner Luettel informed the Board that the 1993 Chevrolet Pickup sold at the FFA auction, but the 2010 Ford Explorer did not sell. The consensus of the Board is to keep the Ford Explorer on inventory until it is traded or sold.



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Lora Grape requested permission to trench an electrical line under a county road commonly known as 325<sup>th</sup> Avenue running north and south between the SE1/4 and SW1/4 of Section 11, all in Township 19 North, Range 5 West of the 6<sup>th</sup> P.M., Boone County, Nebraska. The trenched electrical line is for irrigation purposes located in the SW1/4 of Section 11. The electrical line commences from an electrical pole located in the county road right-of-way in the SE1/4 of Section 11; thence running west across 325<sup>th</sup> Avenue to an existing irrigation well located in the SW1/4 of Section 11, all in Township 19 North, Range 5 West of the 6<sup>th</sup> P.M., Boone County, Nebraska. Motion made by Maricle, second by Rasmussen to approve Resolution No. 2017-07, granting permission to Lora Grape to trench an electrical cable under a county road known as 325<sup>th</sup> Avenue to the SW1/4 of Section 11, Township 19 North, Range 5 West of the 6<sup>th</sup> P.M., Boone County, Nebraska, to an existing irrigation well. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried.

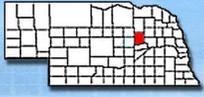
The Board, Tom Smith, Region 44 Emergency Manager, and Rod Nelson, Maintenance, discussed the County Safety Committee Chairman position. The County Safety Committee and Chairman are appointed at the Board of Commissioners Reorganizational Meeting each January. Rod Nelson, Maintenance, is the current Chairman of the Boone County Safety Committee. Smith is working on the Boone County Emergency Action Plan and informed the Board that usually the Safety Committee Chair is one of the Board of Commissioners/Supervisors. Motion made by Luettel, second by Maricle to appoint Commissioner Alan Rasmussen to the position of Boone County Safety Committee Chairman effective April 10, 2017 to January 2018 Board Reorganizational Meeting. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

Tom Smith, Region 44 Emergency Manager, updated the Board regarding emergency management activities, continuity plan survey, grant audit and training. In addition the following topics were discussed:

- Smith plans to prepare a Boone County Continuity Plan. A continuity plan is preparation for a ready to work/operate status if the county government buildings are destroyed by fire or adverse weather.
- Smith informed the Board of a grant audit scheduled for June 6, 2017. Smith asked the Board to complete the NIMS on-line training before June 6, 2017, for the county to be in compliance in regard to the grant audit.
- Smith updated the Board of the training/meeting dates; April 20<sup>th</sup> – COAD; April 25<sup>th</sup> - EM101; and April 26<sup>th</sup> - Advisory Committee.

The Boone County Board of Commissioners advertised for sealed bids for the 2017 crop year ending December 31, 2017 for approximately 24.68 acres, according to FSA records, of dry cropland. The County of Boone, Nebraska owns and will be leasing a fraction of the S1/2NE1/4 of Section 28, Township 20 North, Range 6 West of the 6<sup>th</sup> P.M., Boone County, Nebraska, consisting of approximately 24.68 acres of dry cropland located south of the present Boone County Fairgrounds. The Board signed an Agreement with Jeff Jarecki, Jarecki Yosten PC LLO, to prepare a Farm Lease Agreement. The Board received four sealed bids that were received before the advertised deadline. The four bids received were: Krohn Brothers/Mike Krohn - \$131.00/acre; Robert J. Loeffler, Jr. - \$137.00/acre; Chris Kohtz - \$202.00/acre; and Nathan Olson - \$252.50/acre. Motion made by Luettel, second by Maricle to approve and accept the bid from Nathan Olson of \$252.50/acre for the 2017 crop year ending December 31, 2017. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried.

Pat Wagner and Karen Stewart, Smoyer-Wathen Memorial Monument Committee, and the Board discussed the placement of the monument on the county courthouse property. Wagner said that they do not want to compromise the Veteran Memorial area or the street/highway front with the placement of the monument. Wagner said that they are still accepting donations for the Smoyer-Wathen Monument. The Smoyer-Wathen Monument dedication is scheduled for 11:00 A.M. on Saturday, June 10, 2017. Motion made by Rasmussen, second by Maricle to approve the Smoyer-Wathen Monument placement on the county courthouse property on



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the north side of the tree facing northeast to the Church and 4<sup>th</sup> Street intersection. Roll call vote: Yeas: Rasmussen, Maricle and Luettel. Nays: None. Motion carried.

During the remodeling of the courthouse the inside office doors were replaced in 2010 to be in compliance with fire codes. The keys to the doors have a security chip code for each office door. In order to have additional office keys purchased the county needs a designated authorized personnel to order a security key code. The authorized personnel on record is the 2010 Board Chairman. The Board Chairman is subject to change each calendar year at the County Board Reorganizational Meeting. The SARGENT Key Records Department requested that they receive a letter of authorization from the Boone County Board of Commissioners when changing the individual(s) for the authorization record to order additional keys. Motion made by Rasmussen, second by Luettel to approve and authorize the Board Chairman to sign a letter on behalf of the Boone County Board of Commissioners requesting that the authorization record for the Signature PIN Code be change to the Boone County Clerk's Office in order to make additional keys for the Boone County Courthouse. Roll call vote: Yeas: Rasmussen, Luettel and Maricle. Nays: None. Motion carried.

Motion made by Luettel, second by Maricle to go into executive session at 12:26 P.M., per the Open Meeting Act §84-1410(1), prevention of needless injury to the reputation of a person and if such person has not requested a public meeting. Roll call vote: Yeas: Luettel, Maricle and Rasmussen. Nays: None. Motion carried. The Board met with County Highway Superintendent to discuss personnel issues. Motion made by Maricle, second by Rasmussen to come out of the executive session at 1:16 P.M. Roll call vote: Yeas: Maricle, Rasmussen and Luettel. Nays: None. Motion carried. No action was taken by the Board at this time.

## Open Discussion and miscellaneous public comments:

- The Board discussed various meetings scheduled this week.
- Matt Niewohner visited with the Board and Stacey Robinson, County Highway Superintendent, regarding a proposed timeline for the repair of the closed bridge located on 255<sup>th</sup> Avenue north of State Highway 91. Robinson said that the Bridge Project 383 is on the One Year Plan for bridge deck replacement and that the company repairing a bridge in Nance County at this time are to move their equipment to the Boone County Bridge Project 383 upon completion of the Nance County project.

Chairman Maricle declared the meeting adjourned at 1:17 P.M., with the next Board meeting scheduled for Monday, April 17, 2017.

Kathy Thorberg,  
Boone County Clerk