



# Boone County Board Minutes



## BOONE COUNTY BOARD OF COMMISSIONERS PROCEEDINGS DECEMBER 12, 2016 ALBION, NEBRASKA

The Boone County Board of Commissioners of Boone County, Nebraska, met in regular session at 9:00 A.M. on Monday, December 12, 2016, in the Commissioners Meeting Room of the Courthouse in Albion, Nebraska.

Chairman Luettel called the meeting to order and Commissioners present for roll call were Jerry L. Tisthammer, Hilary K. Maricle and Ken Luettel. Notice of the meeting was given in advance by publication and the convened meeting was open to the public. Chairman Luettel acknowledged the agenda and noted that the Open Meeting Laws are posted and available to the public.

The Board reviewed several Accounts Payable Vendor Claims filed for payment on the various county funds. Motion made by Tisthammer, second by Luettel to approve the Accounts Payable Vendor Claims filed for payment from the various funds: General - \$64,297.71; Road - \$245,112.96; Road Buyback Program (0650) - \$206,922.31; Boone County Visitor's Promotion - \$810.64; 911 Emergency Management (2910) - \$460.85; 911 Wireless Service (2913) - \$575.92; Ambulance - \$813.74. Roll call vote: Yeas: Tisthammer, Luettel and Maricle. Nays: None. Motion carried.

Motion made by Maricle, second by Tisthammer to approve an Accounts Payable Vendor Claim filed for payment on the Road fund for Vendor ID No. 801 in the amount of \$900.33, a non-exclusive contract for services to back-haul aggregate for the county. Roll call vote: Yeas: Maricle and Tisthammer. Nays: None. Abstain: Luettel. Motion carried.

Motion made by Maricle, second by Tisthammer to approve a Payroll Claim filed for payment on the General Fund for a net amount of \$679.35 with the withholding amounts being included in the General Fund Accounts Payable Vendor Claims as presented. Roll call vote: Yeas: Maricle, Tisthammer and Luettel. Nays: None. Motion carried.

Motion made by Maricle, second by Tisthammer to approve the County Board Proceedings of November 28, 2016 as presented. Roll call vote: Yeas: Maricle, Tisthammer and Luettel. Nays: None. Motion carried.

Motion made by Tisthammer, second by Maricle to approve the following reports of the County Officials as presented for November 2016:

- Clerk - \$6,255.25 (State of Nebraska \$3,349.60) (County of Boone \$2,905.65)
- Clerk of the District Court - \$1,214.44 (State of Nebraska \$572.00) (County of Boone \$642.44)
- Sheriff - \$974.52
- County Planning & Zoning - \$97.50
- Treasurer - Treasurer's Fees - \$40.00; Miscellaneous Receipt Nos. 15364-15413 - \$432,742.20; Total Collections - \$734,500.57

Roll call vote: Yeas: Tisthammer, Maricle and Luettel. Nays: None. Motion carried.

Commissioner Maricle informed the Board that there is a Boone County Fitness Center Board meeting on Tuesday, December 13, 2016. Maricle said that following the Boone County Fitness Center Board meeting they may plan to visit with the Board of Commissioners on December 19, 2016.



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The primary use of the Boone County Visitors Promotion Fund is to promote, encourage and attract visitors to come to the county through advertisement of the event. The Boone County Visitors Promotion Committee received a request for advertisement funding. Saint John the Baptist Church of Petersburg requested assistance to advertise the St. John's Bazaar Fall Festival event that was held on September 11, 2016. The Board discussed the application request. Applications requesting assistance with advertising are to be submitted a minimum of 30 days prior to the event. Motion made by Luettel, second by Maricle to deny the application requesting funding assistance for advertisement from the Visitor's Promotion Fund due to the application was received on December 5, 2016 and not before the event that was already held September 11, 2016. Roll call vote: Yeas: Luettel, Maricle and Tisthammer. Nays: None. Motion carried.

Darrel Thorin, County Highway Superintendent, appeared before the Board and presented his November report for the Board to review. In addition, the following topics were discussed:

- Thorin updated the Board regarding road/bridge maintenance, materials and projects.
- Thorin and the Board reviewed and discussed correspondence that was received regarding county road conditions.

The Board, Chuck Rolf, Boone County Agricultural Society, Andy Devine, Albion City Administrator, and Dana Andersen discussed a possible housing development proposed subdivision to be located adjacent to the east side of the present fairgrounds property. Andersen explained that he was approached by an economic development group regarding the need for housing development in the Albion area. Andersen owns property south of the Fuller Park that lays adjacent to the east side of the Boone County Fairgrounds. The preliminary subdivision plat includes a street running east-west. Devine said that the City cannot allow a dead end street within a platted subdivision. Andersen asked the Board if they would consider allowing an easement for the west side of the proposed subdivision through the county fairgrounds. The group discussed other possibilities of real estate ownership and responsibilities regarding the east side of the present fairgrounds property lying in the area of the museum, Fuller Park, campground and proposed subdivision. The Board plans to contact the County Surveyor for assistance.

Laurie Krohn, County Treasurer, presented a bond payment, per Nebraska State Statute, for the Board to review. The Boone County School District 0001 (Boone Central Schools) General Obligation Bonds were issued in 2015 and 2016. The Boone Central Schools General Obligation Bonds, Series 2015 second payment is due December 15, 2016 for \$156,438.13 and Series 2016 second payment is due December 15, 2016 for \$419,050.00. Motion made by Luettel, second by Maricle to authorize Laurie Krohn, County Treasurer, to process the bond payments when due to BOK Financial as presented. Roll call vote: Yeas: Luettel, Maricle and Tisthammer. Nays: None. Motion carried.

The Board held their monthly meeting with the officials and department heads or employees:

- Pledge of Allegiance
- County officials reported on activities with regard to their respective offices.
- Discussed placement of a Patriotic Motto in the Board/break room.
- The group was reminded that "as needed employees" have to work under twenty hours in a work week.
- Alan Rasmussen, newly elected County Commissioner District #2 introduced himself.
- Darrel Thorin introduced Stacey Robinson as the incoming County Highway Superintendent.



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- An employee appreciation meal is planned for Wednesday, December 28, 2016 from 11:00 a.m. to 1:00 p.m. at the Albion KC Hall and prepared by the Albion Senior Center. A retirement open house will follow from 1:00 p.m. to 2:00 p.m. at the courthouse in the meeting room for retiring employees.

Pat Wagner, Karen Stewart and Leon Magsamen, Smoyer/Wathen Monument Committee, presented a history of the June 17, 1937 deaths of Sheriff Lawrence Smoyer and Constable William Wathen at the hands of unknown assailants. The committee presented a proposal for the Board to review for a permanent memorial to be placed on the courthouse grounds. The committee will make plans for funding the project upon Board approval for placement of a memorial on the courthouse property. Motion made by Luettel, second by Tisthammer to approve the placement of a memorial on the courthouse property with the location to be decided later. Roll call vote: Yeas: Luettel, Tisthammer and Maricle. Nays: None. Motion carried.

The Board and Jeff Jarecki, who is representing county road workers, briefly discussed the county employee vacation policy. Commissioner Maricle suggested a closed session for the discussion. Motion made by Tisthammer, second by Maricle to go into executive session at 11:59 a.m., per Open Meeting Act §84-1410, for the prevention of needless injury to an individual/threat of litigation. Roll call vote: Yeas: Tisthammer, Maricle and Luettel. Nays: None. Motion carried. The Board, Jeff Jarecki and Department Heads present discussed vacation policy issues. Motion made by Tisthammer, second by Maricle to come out of the executive session at 12:45 p.m. Roll call vote: Yeas: Tisthammer, Maricle and Luettel. Nays: None. Motion carried. Vacation policies were discussed, no action was taken by the Board.

The Board reviewed the 2017 calendar to set dates for the 2017 Board meetings. The Board usually meets every Monday but the first Monday of the month and if the Monday is a holiday then Tuesday beginning at 9:00 A.M. The 22/21 payroll system requires the Board to change some of their meeting days from Monday to a different day for payroll approval. Motion made by Luettel, second by Maricle to approve the following meeting dates for 2017 which are subject to change: January 5, 9, 17, 25 and 30; February 13, 24 and 27; March 13, 20 and 27; April 10, 17 and 26; May 8, 15, 24 and 30; June 12, 19 and 28; July 10, 17, 26 and 31; August 14, 21 and 28; September 11, 18 and 27; October 10, 16, 25 and 30; November 13, 20 and 28; December 11, 18 and 27. Roll call vote: Yeas: Luettel and Maricle. Nays: None. Abstain: Tisthammer. Motion carried.

The Board discussed the Boone County Ambulance transport services base rate pay for drivers and medical personnel. The ambulance personnel have been receiving a base rate of pay depending on the distance of the transport from Boone County medical facility to a larger medical facility. The ambulance personnel are not full time county employees, but are considered county employees when operating the county ambulance transport service due to the county owning the ambulance. The type of pay structure change is from a base rate to an hourly rate. The ambulance personnel would log in and out on the computer that is in the ambulance to track their hours of service, of which would be tied to the county time and attendance system. The Board plans to propose an hourly rate for ambulance personnel based off of the present base rates for the ambulance personnel to review for further discussion.

The Board/Highway Superintendent are advertising for a General Road Foreman/Weed Superintendent position. Motion made by Maricle, second by Tisthammer to advertise the General Road Foreman/Weed Superintendent position with an application acceptance deadline of December 23, 2016. Roll call vote: Yeas: Maricle, Tisthammer and Luettel. Nays: None. Motion carried.

Open Discussion and miscellaneous public comments:

- The Board discussed various meetings scheduled this week.



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Commissioner Luettel declared the meeting adjourned at 1:34 P.M. with the next Board meeting scheduled for Monday, December 19, 2016.

Kathy Thorberg,  
Boone County Clerk